

Assam University, Silchar

Expression of Interest (EOI)

Assam University, a Central University, located at Silchar, is going to organize 'Son Beel Utsav' on 24th, 25th & 26th of February, 2024 at Debadwar village of Son Beel with the help of North Eastern Council (NEC), Shillong, Govt. of India. For this purpose, Assam University invites Expression of Interest (EOI) from Firms/Decorators/Agencies, for the "Construction of Temporary Pandal, Decoration of the Stage/Hall, supply of other furniture on rent for making sitting arrangement for 1000 persons (per day) for two days, guests etc including supplying of necessary items like AC, DG Set, Electronic Equipment, LED Display, Toilets, Sofa set, Gates, Chairs, Tables, Dustbins, bio-toilets, temporary urinals for male and females etc." Also Hall has to be constructed as per requirement without column in between width of the Hall. The detail specifications are given below:

1. VIP stage of size 24' X 36' with green room, supply and fixing of a Backdrop (in flex), Cooler, Fan, Light, Carpet, VIP chairs, Sound system for cultural programmes
2. Iron Structured Pandal with Carpet, Sofa sets and 1000 Chairs.
3. VIP lounge with VIP Sofa Set, VIP Carpet, Cooler, Fan, Light & Attached Toilet.
4. 25 nos. decorated Exhibition Stall with Chairs & Tables.
5. Arrangement/Provisions for separate temporary toilets for 10 Male & 10 Female.
6. Provisions for VIP Car Parking attached to Stage.
7. Provisions for General Car Parking with Bamboo Fencing and approach for Entry & Exit.
8. To Provide 05 (five) nos. of water tank (1000 Litre) along with water tap.
9. To Provide 03 (three) nos. of Festival Gates (Mega Size) with Flex promoting.
10. To provide 02 (two) nos. of LED Display.
11. All ground is to be lighted.
12. Provisions for 01 (one) no. of office room with Chairs and Tables.

13. Fixing of 20 nos. of Tent (Tents will be provided by the University) with 02 cots, 02 mattress, Blankets etc.
14. Earth Clearing here and there (minimum).
15. Bamboo fenced demarcation of water area for safe boating.
16. Festival Flag with bamboo stock all along the entry road and connecting the festival campus.
17. 25 Nos. of flower bouquet are to be arranged for VIPs.

The interested and financially sound Firms/Decorators/Agencies having (1) work experience of similar nature, of value not less than 10 lakhs, single work, in last 5 years in any Central Govt. Deptt/Govt. Institution/PSU, (2) GST Registration, (3) Valid PAN card, (4) Trade license (5) Labour License (6) Central Govt/State Govt/PSU contractor's Registrations - are requested to apply with their Credential/Testimonials which is to be sent, to the Registrar, Assam University, Silchar, Assam, PIN-788011, super scribing on the top of the envelope "EOI for Decoration of Stage, Pandal and other Furniture, Electronic Equipment etc on rent for the occasion of 'Son Beel Utsav' on 24th, 25th & 26th of February, 2024 at Debadwar village of Son Beel." The completion time for the project is 10 (ten) days from the date of issue of work order.

An EMD of Rs. 30,000/- is required to be enclosed with the bid in the form of call deposit in favour of Assam university, Silchar, valid for six months from any Nationalised Bank, which will be refunded within three (3) months of completion of the work.

Application in plain paper completed in all respect enclosed with non-refundable application fee of Rs.5000/- (Five thousand) only be submitted by demand draft in favour of Assam University, Silchar payable at Silchar and the application in should reach to the Office of the undersigned by 7th February, 2024 till 3:00 PM.

Detail terms and conditions including prescribed format is available in the website at www.aus.ac.in and <https://eprocure.gov.in/eprocure/app>. The last date of submission of application is 07-02-2024 up to 11:00 AM. Kindly submit your bid / tender giving rate along with terms and conditions through online mode only on e-Procurement portal <https://eprocure.gov.in/eprocure/app> on or before last date of submission of bid.

Mode of Submission (Offline) of Expression of Interest (EOI) at the Office of the Executive Engineer, Engineering Section, Assam University Silchar within 03.00 PM of 7th February 2024:

A. EMD & Tender Cost to be sealed in Envelop No-1

B. Envelop No-2 should contain following documents: -

- i. Self-attested registration certificate,
- ii. Self-attested PAN Card.
- iii. Self-attested GST Registration,
- iv. Self-attested EPF registration, copy of latest chalan,
- v. Self-attested work experience certificate for similar nature of work,
- vi. Self-attested copy of bid documents,

C. Price bid to be sealed in Envelop No-3

C. Envelop No-1, 2 & 3 to be inserted in a single Envelop No-4 properly sealed with wax and super scribing **Name of Work, Closing Date & Name of Agency/Contractor on the cover of the Envelop No-4.**

NB: - If any Bidder is found to submit any misleading information regarding their credentials, during or afterwards, of tendering procedure and execution of work, then disciplinary action will be taken against those bidders as per GOI rules.

The Technical bids shall be opened for evaluation by the Venue and Stage Arrangement Committee in the presence of interested bidders on 8th February 2024 at 11 AM at SM Ali Hall, Assam University and financial bid will be opened on the same day for the technically qualified bidders at the PMG Hall of the university on the same date.

In case of any dispute regarding the bid and its execution, the matter will be solved amicably through discussion or referred to a sole arbitrator to be appointed by the University. The award of arbitration shall be final, conclusive and binding upon both the parties and which is governed by Arbitration and Conciliation Act, 1996.

File No.: AU/ENGG/MISC-76/2024

Sd
(Registrar)

Tender Information

Name of Work: - Expression of Interest for Decoration of Stage, Pandal and other Furniture, Electronic Equipment etc on rent for the occasion of 'Son Beel Utsav' on 24th, 25th & 26th of February, 2024 at Debadwar village of Son Beel.

- Application/Form Fee: Rs. 5,000/-
- Earnest Money: Rs. 30,000/-
- Last date of submission online of tender: 07-02-2024 up to 11.00 A.M.
- Date and Time of online Technical Bid Opening: 08-02-2024 at 11.00 A.M.
- Date and time of Submission of Hard Copy (Only Technical Bid): 07-02-2024 at 03:00 PM (failing which the bid will not be consider)
- Date and Time of online Financial Bid Opening: To be announced after completion of technical bid evaluation.

SPECIAL INSTRUCTION FOR ONLINE BID SUBMISSION

Special Instructions for Online Bid Submission.

The bidders are required to submit soft copies of their bids electronically on the e-bid Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal <https://eprocure.gov.in/eprocure/app>, prepare their bids in accordance with the requirements and submitting their bids online on the e- Procurement Portal.

REGISTRATION

1. Bidders are required to enrol on the e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Registration" on the e-bid Portal.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.
- 8. For any Query contact to Mr. Anil Kumar –07903810198.**

SEARCHING FOR BIDDING DOCUMENTS

9. There are various search options built in the e-bid Portal, to facilitate bidders to search active bids by several parameters. These parameters could include Bid ID, Item/work id, Last date of submission, etc.

PREPARATION OF BIDS

10. Bidder should take into account any addendum and corrigendum published on the bid document before submitting their bids.

11. Please go through the bid advertisement and the bid document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

12. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the bid document / schedule and generally, they can be in PDF /JPEG formats. Bid Original documents may be scanned with 100 dpi with Colored option which helps in reducing size of the scanned document.

SUBMISSION OF BIDS

13. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

14. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the bidding document.

15. ***Bidders** are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the bid document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

16. The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

17. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener public keys. Overall, the uploaded bid documents become readable only after the bid opening by the authorized bid openers.

18. The uploaded bid documents become readable only after the bid opening by the authorized bid openers.

19. Upon the successful and timely submission of bid click "Complete" (i.e., after Clicking "Submit" in the portal), the portal will give a successful Bid submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.

20. The bid summary has to be printed and kept as an acknowledgement of bid submission.

21. **PRICE SCHEDULE:**

- a) PRICE fills online only.
- b) The rate of items shall be filled online only. Scanned copy of this document is not to be attached along with other enclosures.

Note:- Site Compatibility

a) Browser used	undefined
b) Full version	119
c) Your OS	Windows Latest Version
d) Cookies Enabled	Yes
e) Your Screen Resolution	1536 x 864
f) Java Enabled	No

Note: The portal is compatible for the following browser version

Firefox	42 to 49
Firefox ESR	52
Edge	Kindly follow the Configuration instructions given in the download section at eprocurement website https://eprocure.gov.in/eprocure/app .
Microsoft Office	Microsoft Office Latest Version

You are using a web browser not supported by this website. This means that some functionality may not work as intended.

The Browser is not Java enabled. Please enable Java For Best results the Screen resolution should be set to 1024 x 768

PRICE BID

Name of Work: - Expression of Interest for Decoration of Stage, Pandal and other Furniture, Electronic Equipment etc on rent for the occasion of 'Son Beel Utsav' on 24th, 25th & 26th of February, 2024 at Debadwar village of Son Beel.

Validate	Print	Help			
<u>Item Rate BoQ</u>					
Tender Inviting Authority: Assam University Silchar.					
Name of Work: Expression of Interest for Decoration of Stage, Pandal and other Furniture, Electronic Equipment etc on rent for the occasion of 'Son Beel Utsav' on 24th, 25th & 26th of February, 2024 at Debadwar village of Son Beel.					
Contract No: AU/ENGG/MISC-76/2024					
Name of the Bidder/ Bidding Firm / Company :					
<u>PRICE SCHEDULE</u> (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)					
NUMBER #	TEXT #	NUMBE R #	NUMBER #	TEXT #	
Sl. No.	Item Description	Rate In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT in Rs. P	TOTAL AMOUNT In Words	
1	2	13	53	55	

1	"Construction of Temporary Pandal, Decoration of the Stage/Hall, supply of other furniture on rent for making sitting arrangement for 1000 persons (per day) for two days, guests etc including supplying of necessary items like AC, DG Set, Electronic Equipment, LED Display, Toilets, Sofa set, Gates, Chairs, Tables, Dustbins, bio-toilets, temporary urinals for male and females etc. for the occasion of 'Son Beel Utsav' on 24th, 25th & 26th of February, 2024 at Debadwar village of Son Beel		0.00	INR Zero Only
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Signature Not Verified

Digitally signed by DEBANON DEY
PURKAYASTHA
Date: 2024.01.31 14:05:21 IST
Location: eProcure-EPROC



eProcurement System Government of India

Tender Details

Date : 31-Jan-2024 02:56 PM

**Basic Details**

Organisation Chain	Assam University Silchar		
Tender Reference Number	AU/ENGG/MISC-76/2024		
Tender ID	2024_AUS_792997_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft
	2	FDR

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	SCAN COPY OF TENDER COST, EMD, AND TECHNICAL BID DOCUMENTS AS PER TENDER DOCUMENT
		.pdf	SCAN COPY OF SEAL AND SIGNED NIT DOCS
2	Finance	.xls	BOQ

Tender Fee Details, [Total Fee in ₹ * - 5,000]

Tender Fee in ₹	5,000	Fee Payable To	Assam University Silchar	Fee Payable At	Assam University Silchar
Tender Fee Exemption Allowed	No				

EMD Fee Details

EMD Amount in ₹	30,000	EMD through BG/ST or EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Assam University Silchar	EMD Payable At	Assam University Silchar

Work / Item(s)

Title	Expression of Interest for Decoration of Stage, Pandal and other Furniture, Electronic Equipment etc on rent for the occasion of Son Beel Utsav on 24th, 25th 26th of February 2024 at Debadwar village of Son Beel.
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Work Description	Expression of Interest for Decoration of Stage, Pandal and other Furniture, Electronic Equipment etc on rent for the occasion of Son Beel Utsav on 24th, 25th 26th of February 2024 at Debadwar village of Son Beel.				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	NA	Product Category	Miscellaneous Works	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	60	Period Of Work(Days)	10
Location	ASSAM UNIVERSITY SILCHAR	Pincode	788011	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	SM Ali Hall, Assam University
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	31-Jan-2024 02:30 PM	Bid Opening Date	08-Feb-2024 11:00 AM
Document Download / Sale Start Date	31-Jan-2024 02:45 PM	Document Download / Sale End Date	07-Feb-2024 11:00 AM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	31-Jan-2024 03:00 PM	Bid Submission End Date	07-Feb-2024 11:00 AM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
		1	Tendernotice_1.pdf	TENDER DOCUMENT

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
		1	BOQ	BOQ_833470.xls	BOQ

Tender Inviting Authority

Name	EXECUTIVE ENGINEER
Address	ENGINEERING SECTION ASSAM UNIVERSITY SILCHAR