

# ASSAM UNIVERSITY: SILCHAR

(A Central University Constituted under Act. XIII of 1989)

Assam – 788 011

Telephone: 03842 – 244879, Fax: 03842 – 224797



## Invitation for expression of interest

Assam University, Silchar invites expression of interest from reputed and registered Public Sector Undertaking (PSUs) set up by the Central Government / any other Central / State Government / PSU recognized by the Ministry of Urban Development to carry out civil and electrical works having extensive experience in execution of Roads, Buildings, cost estimation & experience in similar works including electrical works and other Installations etc.

The aim of seeking Expression of Interest is to engage the registered Govt. PSU as mentioned above for execution as well as quality supervision of civil works including preparation of working estimate (If necessary) for **"Repairing and protection of Water reservoir coverings of different Academic Departments from monkeys and repairing of Grill openings and cupboard of Boys' and Ladies' Hostels of Assam University Silchar Campus"**.

The interested Bidders are requested to apply with their credential/information/testimonials in prescribed format given in Part-I(A) & Part-I(B).

Hard copy of same is to be sent, to the Executive Engineer, Assam University, Silchar, Assam, Pin-788 011 super-scribing on the top of the envelope **"Repairing and protection of Water reservoir coverings of different Academic Departments from monkeys and repairing of Grill openings and cupboard of Boys' and Ladies' Hostels of Assam University Silchar Campus"**. The completion time for the project is 120 (One hundred twenty) days from the date of execution of agreement with the selected Bidder.

Detail terms and conditions including prescribed format is available in the website at [www.aus.ac.in](http://www.aus.ac.in) and <https://eprocure.gov.in/eprocure/app>. The last date of submission of application is **14-03-2024 up to 11:00 AM**. Kindly submit your bid / tender giving rate in lumpsum basis along with terms and conditions through online mode only on e-Procurement portal <https://eprocure.gov.in/eprocure/app> on or before last date of submission of bid.

Application completed in all respect excluding price bid and enclosed with non-refundable application fee of Rs 10,000.00 (Rupees Ten thousand) only by demand Draft in favour of Assam University, Silchar payable at Silchar are to be reached to the Executive Engineer, Assam University Silchar on or before the last date of submission.

Sd/  
Registrar  
AU Silchar-11

File No. AU/Engg/Maint/Civil/07/2024

Date:- 07-03-2024

Copy to

1. PS to VC for kind information of Hon'ble Vice Chancellor
2. Finance Officer-i/c for information
3. The Director, Computer Centre, with request to up load the Notice Inviting Expression of Interest in the university website as per soft copy
4. Notice Board

Sd/-  
Executive Engineer

**ASSAM UNIVERSITY: SILCHAR**  
(A Central University Constituted under Act. XIII of 1989)  
**Assam – 788 011**



**APPLICATION FORM FOR EXPRESSION OF INTEREST**

Last date for submission of application : 14-03-2024 11:00 AM

**UNDERTAKING**

I / We have read and understood the instructions and the terms and conditions contained in the application form. I / We do hereby declare that the information furnished in the application and in the supplementary sheets from pages 02 to 11 is correct to the best of my/our knowledge and belief.

Signature of Applicant :

Name (in Block Letter) :

Designation :

Complete Postal Address :

E-mail :

Phone No. :

Mobile No. :

Place :

Date :

Signature of Applicant

Seal of Office

To

The Executive Engineer  
Assam University, Silchar  
Silchar – 788 011

**Information to be furnished by the Applicant**

1.	Name and address of registered office	
2.	Whether notified by Ministry of Urban Development / Any other Authorized Body. Self-attested copy of the certificate should be enclosed.	
3.	Whether Central / State Government Organization / PSU with full particulars including names, professional qualification, age, experience etc.	
4.	Names, qualification and experience of all technical personnel in the firm	
5.	<p>Details of experience as Executing Agency:  Extensive experience in execution of site lay-out, Quality supervision of multi storey building like hostels, functional building, residential building under Central University, IIT, NIT or any other reputed Organizations during last 7 years ending 31<sup>st</sup> December, 2023.</p> <p>1) Similar job of single building executed cost not less than 80% of the Estimated Cost put to tender.</p> <p style="text-align: center;">or</p> <p>2) Similar job of two buildings executed cost not less than 60% of the Estimated Cost put to tender.</p> <p style="text-align: center;">Or</p> <p>3) Similar job of three buildings executed cost not less than 40% of the Estimated Cost put to tender.</p>	
	The job performance certificate is to be issued by head of the respective Institute or authorized official. Copy of the client certificate, self-attested should be enclosed (work order as well as completion certificate).	
6.	Important large projects on which the firm is engaged at present and their estimated cost (stage of work viz. planning and construction). The full address of the clients shall be indicated against each project.	
7.	Financial report duly audited by Chartered Accountant for last three years i.e., balance sheet, profit and loss account.	

N.B. All these self attested documents must be uploaded online and a hard copy of the same must be submitted offline failing which the bid will be cancelled.

Signature of the applicant  
Complete address  
Office Seal with Date

**Instructions to the Applicants before filling up of Application Form**

- 1) As the time is the essence of the Contract Agreement, the ability and competence of the Organization to render required service within the specified time frame will be a major factor while deciding the selection of Organization.
- 2) Eligibility criteria of PSUs/ Govt Construction Organizations:  
The agency should have extensive experience in execution of multi storey hostel building, functional building and residential building
  - (i) at least three works each of 40% of estimated value put to tender, or
  - (ii) at least two works each of 60% of estimated value put to tender
  - (iii) single work which has 80% of estimated value put to tender  
during last 7 years ending 31<sup>st</sup> December, 2023 under IIT, NIT, Central/ State University or any other reputed Organizations.
- 3) The applications shall be signed by the person/s on behalf of the organization having necessary Authorization/Power of attorney to do so. Each page of application shall be signed (copy of Power of Attorney/Memorandum of Association shall be furnished along with the application and Original should be produced subsequently for verification & return). (to be uploaded online and submitted offline)
- 4) Intending applicants are required to submit their full Bio-Data in duplicate giving details about their organization, experience, technical personnel in their organization, proven competence to handle major works, in house computer aided design facilities etc. in the enclosed Performa. (to be uploaded online and submitted offline)
- 5) Both the forms of applications (original and duplicate copy) shall contain copies of all the enclosures separately. (to be uploaded online and submitted offline)
- 6) If the space in the Proforma is insufficient for furnishing full details, such information may be supplemented on separate sheet stating therein the part of the Proforma and serial number. Separate sheets shall be used for each part of the application.
- 7) The Agency shall engage the services of well qualified specialists or consultants pertaining to the following services if requires
  - (i) Structural
  - (ii) Electrical
  - (iii) Sanitary, drainage and water supply
  - (iv) Air conditioning

The fees of these specialists/consultants appointed under this clause shall be paid by the Organization, who shall also be responsible for all the consultancy services, action, omission & commissions of such specialist's consultants engaged.
- 8) While filling up the application with regard to the list of important projects completed or on hand, the Organization shall include separate sheet in the prescribed format. (to be uploaded online and submitted offline)
- 9) Non-refundable application fees to sealed in envelope No. 1 (scan copy of the same is to be uploaded online and the original has to be submitted offline) failing which the EOI will be rejected.
- 10) Technical Qualification details including pg no. 1-11 is to be sealed in envelop No. 2 (to be uploaded online and submitted offline).

- 11) **The service charge / Agency charge in lumpsum basis (not in percentage) has to be filled up in price bid on online mode only** which is fixed irrespective of the cost escalation of the project (if any) and Govt. Taxes.
- 12) Envelope No. 1 & 2 to be inserted in a single envelope, properly sealed and subscribing name of work, closing date & name of Organization on the cover of the envelope.
- 13) **Services to be rendered by the Organization (wherever applicable):**
  - (a) To take instructions from the University and prepare sketch designs making revisions till sketch designs are finally approved by the University and making preliminary estimates of cost.
  - (b) To nominate and instruct consultants for soil testing etc.
  - (c) To prepare architectural working drawings, structural drawings including detailed design calculation and their vetting from reputed Govt. agency and all other drawings for various stages required for completion of the particular project.
  - (d) To draw detailed specifications, estimates, rate analysis, draft tender for various trades, detailed notice inviting tender (DNIT).
  - (e) To prepare and supply all drawings to the University Authority for execution.
  - (f) To execute and supervise the construction works including quality control till handing over of the project to university.
  - (g) To submit Complete and updated Drawings after completion of the construction including pipeline lay-out to electrical circuit lay-out. Both the softcopy as well as hardcopy is to be submitted to the Executive Engineer, Assam University Silchar.
  - (h) To prepare and submit all UGC and HEFA related documents like progress report, bar chart, completion cost certificate, abstract of cost certificate, rate conformity certificate, asset certificate etc. as and when required by the University and also to upload necessary construction related data in different PMS portal.
  - (i) Any other services in connection with the said works and normally rendered by the Agency and not referred to in above.
- 14) Work will be awarded to the Organization who will fulfill all the criteria mentioned in the documents and the competition among the PSUs/Organizations as described in the EOI shall be essentially on the lumpsum service charges to be claimed for execution of work. **The estimated amount is Rs 74,78,019.00 excluding contingency.** The contingency amount can be paid subject to submission of necessary vouchers duly certified by the Executing Agency and subject to approval by the competent authority. The estimate has been prepared on the basis of DSR-2021 with no cost index.
- 15) The interested bidder may examine the nature of work available in Engineering Section and visit the Assam University Silchar Campus site to satisfy them about the scope of the work before submitting the EOI. The location of the work includes all Hostels of the University Campus for repairing of grill openings and repairing of cupboard and to repair the protection of water reservoir coverings of different Academic Departments from entry of monkey. The interested Govt. Organization may visit the site and ascertain the quantum of work before submitting the Bid/ EOI. The dully filled in EOI can be submitted by hand in the Tender Box at Engineering Section, Administrative Building, Assam University Silchar on 14-03-2024 up to 03:00 PM. The bid will be opened on 15-03-2024 at 11:00 AM in presence of the Parties Or their authorized representatives.

- 16) The EOI can be downloaded from University Website [www.aus.ac.in](http://www.aus.ac.in) and <https://eprocure.gov.in/eprocure/app> for which nonrefundable fees of Rs. 10,000/- per EOI payable in DD (Drawn in favour of Assam University, Silchar) to be enclosed as application fees.
- 17) The University does not bind itself to accept lowest Bidder and reserves the right to reject any or all the EOI received by recording clear, logical reasons.
- 18) Canvassing in any form will be a disqualification for submission of the EOI including submission of EOI to the university in future.
- 19) In case of any disputes regarding the contract and its execution, the matter will be referred to a sole Arbitrator to be appointed by the University whose decision shall be final and binding for both the parties. The Civil court shall have no jurisdiction to entertain any dispute regarding the same.
- 20) **As recommended by MHRD, for all MHRD Institutions, Engineering, Procurement and Construction (EPC) contract has been mandated for all major engineering works. Therefore, the Agency intending to participate in this EOI must have adequate knowledge regarding the clauses of EPC mode of contract and moreover the Agency must abide by the instructions of EPC mode of contract.**
- 21) **If any Govt. Organization/ PSUs is found to submit any misleading information regarding their credentials, during or afterwards, of EOI procedure and execution of work, then disciplinary action will be taken against those bidders as per GOI rules.**
- 22) However, the work will be executed subject to approval and sanction of the project by the Ministry of Education (Govt. of India)/ HEFA/ AU Authority.
- 23) All the pages of the documents are to be signed by the applicant.

Sd/

Registrar

Assam University, Silchar

# **Tender Information**

**Name of Work: - Expression of Interest for Repairing and protection of Water reservoir coverings of different Academic Departments from monkeys and repairing of Grill openings and cupboard of Boys' and Ladies' Hostels of Assam University Silchar Campus**

- Application/Form Fee: Rs.10000/-
- Estimated Cost: Rs 74,78,019.00
- Earnest Money: N/A
- Last date of submission online of tender: 14-03-2024 up to 11.00 A.M.
- Date and Time of online Technical Bid Opening: 15-03-2024 at 11.00 A.M.
- Date and time of Submission of Hard Copy (Only Technical Bid): 14-03-2024 at 03:00 PM  
(failing which the bid will not be considered)
- Date and Time of online Financial Bid Opening: To be announced after completion of technical bid evaluation.

## **SPECIAL INSTRUCTION FOR ONLINE BID SUBMISSION**

### **Special Instructions for Online Bid Submission.**

The bidders are required to submit soft copies of their bids electronically on the e-bid Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal <https://eprocure.gov.in/eprocure/app>, prepare their bids in accordance with the requirements and submitting their bids online on the e- Procurement Portal.

### **REGISTRATION**

1. Bidders are required to enrol on the e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Registration” on the e-bid Portal.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.
- 8. For any Query contact to Mr. Anil Kumar –07903810198.**

### **SEARCHING FOR BIDDING DOCUMENTS**

9. There are various search options built in the e-bid Portal, to facilitate bidders to search active bids by several parameters. These parameters could include Bid ID, Item/work id, Last date of submission, etc.

### **PREPARATION OF BIDS**

10. Bidder should take into account any addendum and corrigendum published on the bid document before submitting their bids.
11. Please go through the bid advertisement and the bid document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
12. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the bid document / schedule and generally, they can be in PDF /JPEG formats. Bid Original documents may be scanned with 100 dpi with Colored option which helps in reducing size of the scanned document.

### **SUBMISSION OF BIDS**

13. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.



14. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the bidding document.

15. **\*Bidders** are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the bid document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

16. The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

17. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener public keys. Overall, the uploaded bid documents become readable only after the bid opening by the authorized bid openers.

18. The uploaded bid documents become readable only after the bid opening by the authorized bid openers.

19. Upon the successful and timely submission of bid click "Complete" (i.e., after Clicking "Submit" in the portal), the portal will give a successful Bid submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.

20. The bid summary has to be printed and kept as an acknowledgement of bid submission.

21. **PRICE SCHEDULE:**

**a) PRICE fills online only.**

**b) The rate of items shall be filled online only. Scanned copy of this document is not to be attached along with other enclosures.**

## Note:- Site Compatibility

a) Browser used	undefined
b) Full version	119
c) Your OS	Windows Latest Version
d) Cookies Enabled	Yes
e) Your Screen Resolution	1536 x 864
f) Java Enabled	No

**Note:** The portal is compatible for the following browser version

Firefox	42 to 49
Firefox ESR	52
Edge	Kindly follow the Configuration instructions given in the download section at eprocurement website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> .
Microsoft Office	Microsoft Office Latest Version

**You are using a web browser not supported by this website.  
This means that some functionality may not work as intended.**

**The Browser is not Java enabled. Please enable Java  
For Best results the Screen resolution should be set to 1024 x 768**

## PRICE BID

**Name of Work: - Expression of Interest for Repairing and protection of Water reservoir coverings of different Academic Departments from monkeys and repairing of Grill openings and cupboard of Boys' and Ladies' Hostels of Assam University Silchar Campus**

<b>Sl No.</b>	<b>Item Description</b>	<b>Estimated Cost (Rs)</b>	<b>Lumpsum Service Charge (Rs)</b>	<b>Total Amount in figure (Rs)</b>	<b>Total Amount in words</b>
1	Repairing and protection of Water reservoir coverings of different Academic Departments from monkeys and repairing of Grill openings and cupboard of Boys' and Ladies' Hostels of Assam University Silchar Campus	Rs 74,78,019.00			

**(Price bid to be uploaded online only)**

Signature of Applicant  
Seal of Office

**Signature Not Verified**

Digitally signed by DEBANON DEY  
PURKAYASTHA  
Date: 2024.03.07 13:10:02 IST  
Location: eProcure-EPROC



## eProcurement System Government of India

## Tender Details

Date : 07-Mar-2024 03:57 PM

**Basic Details**

Organisation Chain	Assam University Silchar		
Tender Reference Number	AU/Engg/Maint/Civil/07/2024		
Tender ID	2024_AUS_799344_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	EOI
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

**Payment Instruments**

Offline	S.No	Instrument Type
	1	Demand Draft

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	SCAN COPY OF TENDER COST AND TECHNICAL BID DOCUMENTS AS PER TENDER DOCUMENT
		.pdf	SCAN COPY OF SEAL AND SIGNED TENDER DOCUMENT
		.pdf	SCAN COPY OF ANY OTHER DOCUMENTS
2	Finance	.xls	BOQ

**Tender Fee Details, [Total Fee in ₹ \* - 10,000]**

Tender Fee in ₹	10,000		
Fee Payable To	Assam University Silchar	Fee Payable At	Assam University Silchar
Tender Fee Exemption Allowed	No		

**EMD Fee Details**

EMD Amount in ₹	0.00	EMD through BG/ST or EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Nil	EMD Payable At	Nil

**Work /Item(s).**

<b>Title</b>	Expression of Interest for Repairing and protection of Water reservoir coverings of different Academic Departments from monkeys and repairing of Grill openings and cupboard of Boys and Ladies Hostels of Assam University Silchar Campus				
<b>Work Description</b>	Expression of Interest for Repairing and protection of Water reservoir coverings of different Academic Departments from monkeys and repairing of Grill openings and cupboard of Boys and Ladies Hostels of Assam University Silchar Campus				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Tender Value in ₹</b>	74,78,019	<b>Product Category</b>	Civil Works	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	90	<b>Period Of Work(Days)</b>	120
<b>Location</b>	ASSAM UNIVERSITY SILCHAR	<b>Pincode</b>	788011	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	ENGINEERING SECTION ASSAM UNIVERSITY SILCHAR
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	07-Mar-2024 02:00 PM	<b>Bid Opening Date</b>	15-Mar-2024 11:00 AM
<b>Document Download / Sale Start Date</b>	07-Mar-2024 02:30 PM	<b>Document Download / Sale End Date</b>	14-Mar-2024 11:00 AM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	07-Mar-2024 03:00 PM	<b>Bid Submission End Date</b>	14-Mar-2024 11:00 AM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	TENDER DOCS	422.62	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_840239.xls	BOQ	313.00

**Tender Inviting Authority**

<b>Name</b>	Registrar
<b>Address</b>	ASSAM UNIVERSITY SILCHAR