



অসম বিশ্ববিদ্যালয়
(एक. केन्द्रीय विश्वविद्यालय)
सिलचर 788011
असम, भारत

ASSAM UNIVERSITY
(A Central University)
Silchar 788011
Assam, India

Office Order

In partial modification of the Office Order No. AU/SAMARTH/2022/2/445(R) Dated 25.01.2024, the following members are nominated till further notice for the respective roles in smooth implementation of the Samarth E-Gov Suite:

S. No.	Samarth Role	Institution's Representative	Representative's Designation	Representative's Contact Information
1.	Nodal Officer/Single Point of Contact/Super Admin	Dr Angshu Maan Sen	Director, Computer Centre	Mobile No: 9435700730 Email Id: samarth@aus.ac.indir_cc@aus.ac.in
2.	Associate Nodal Officer	Dr Nabin Chandra Dey	Assistant Professor-III	Mobile No: 9864311822, Email Id: nabincdey@gmail.com
3.	Associate Nodal Officer	Mr Navajyoti Nath	Assistant Registrar (Finance)	Mobile No: 9435073752 Email Id: navajyoti.cse@gmail.com
4.	Associate Nodal Officer	Mr Amit Uraon	Assistant Librarian	Mobile No: 9531041639 Email Id: amitbhu007@gmail.com

Module-wise Admins

S. No.	Module Domains	Institution's Representative	Representative's Designation	Representative's Contact Information
1.	Base/Employee/HR Related Modules			
i)	Base Module	Mr Amit Uraon	Assistant Librarian	Mobile No: 9531041639 Email Id: amitbhu007@gmail.com
ii)	HR(PIS)	Dr Pulak Dhar	Assistant Registrar (Recruitment)	Mobile No: 9435171255 Email Id: drpulakdhar@gmail.com

K. K. K.

कुलसचिव
Registrar
असम विश्वविद्यालय, सिलचर
Assam University, Silchar
Ph. 03842-270368/270806



অসম বিশ্ববিদ্যালয়

[এক কেন্দ্রীয় বিশ্ববিদ্যালয়]
সিলচর ৭৪৪০১১
অসম, ভারত

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[A Central University]
Silchar 788011
Assam, India

iii)	Leave Management	Mr Manoj Kumar De	Deputy Registrar Research	Mobile No: 7577018842 Email Id: manojkumarde@gmail.com
iv)	Pay roll Management	Mrs Bhairabi Choudhury	Section Officer Entitlement Section	Mobile No: 9707021989 Email Id: bchoudhury_au@rediffmail.com
v)	Recruitment	Dr Pulak Dhar	Assistant Registrar (Recruitment)	Mobile No: 9435171255 Email Id: drpulakdhar@gmail.com
vi)	Career Advancement Scheme	Dr Pulak Dhar	Assistant Registrar (Recruitment)	Mobile No: 9435171255 Email Id: drpulakdhar@gmail.com
vii)	Knowledge Management	Prof. Piyush Pandey	Director, IQAC	Mobile No: 9476600630 Email Id: piyushddn@gmail.com
2.	Finance and Accounts			
i)	Budget and Accounts	Mr Ajoy Paul	Assistant Registrar (Budget)	Mobile No: 9435371683 Email Id: ajoypaulaus@gmail.com
ii)	Bill Tracking System	Mr Ajoy Paul	Assistant Registrar (Budget)	Mobile No: 9435371683 Email Id: ajoypaulaus@gmail.com
iii)	Research Project & Grants Management	Mr Bikramjit Das	Section Officer Project & Fellowship Cell	Mobile No: 9435372792 Email Id: bikramjit2014d@gmail.com
iv)	Inventory Management	Mr Subroto Sinha	Section Officer Estate Section	Mobile No: 9435751304 Email Id: subrotosinha21@yahoo.com
3.	Academics/Student Lifecycle Modules			
i)	Programme Management, Student, Evaluation & Grading	Mr L. Bojen Singha	Deputy Registrar Examinations	Mobile No: 9856626745 Email Id: bojen2009@gmail.com

কুলসচিব
Registrar

অসম বিশ্ববিদ্যালয়, সিলচর
Assam University, Silchar
Ph 03842-270358/270806



অসম বিশ্ববিদ্যালয়

(এক কেন্দ্রীয় বিশ্ববিদ্যালয়)
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Silchar 788011
Assam, India

ii)	Admissions	Mr Sobhan Kr Bedajna	System Analyst, Examinations	Mobile No: 8822068508, 9435337776 Email Id: - sovan1975466@gmail.com
iii)	Convocation, Alumni Portal	Mr Sobhan Kr Bedajna	System Analyst, Examinations	Mobile No: 8822068508, 9435337776 Email Id: sovan1975466@gmail.com
iv)	Hostel Management	Prof. Anindya Syam Choudhury	Dean, Students' Welfare	Mobile No: 7002822749 Email Id: dsw@aus.ac.in
v)	Training And Placement	Prof. Debomalya Ghose	Coordinator, Career Counselling & Placement Cell	Mobile No: 9401335493 Email : operationsdghosh@gmail.com
4.	Governance Modules			
i)	File Management and Tracking,	Mr K. Anand Kr. Singha	Networking Engineer	Mobile No: 9435374819 Email Id: ne_cc@aus.ac.in
ii)	Minutes and Resolutions Archive and Retrieval System	Mr Rantu Malakar	Assistant Academic Section	Mobile No: 9435565813 Email Id: rantuaus@gmail.com
iii)	Estate Management System	Mr Debanon Dey Purkayastha	Assistant Engineer, Engineering Section	Mobile No: 9401133245 Email Id: ae_cv@aus.ac.in
iv)	Sports Facilities,	Mr Niranjana Das	LDC, Sports and Physical Education	Mobile No: 9435566216 Email Id: niradas19@gmail.com
v)	Health Facilities	Dr. Shatabhisha Roychoudhury	Sr. Lady Medical Officer	Mobile No: 9401983312 Email Id: shatabhisha87@gmail.com
vi)	Fleet Management	Mr Santajit Dutta	UDC, Estate Section	Mobile No: 8134992621 Email Id: santajit2014@gmail.com


কুলসচিব
Registrar



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ASSAM UNIVERSITY

(A Central University)
Silchar 788011
Assam, India

vii)	Endowment Portal, Content Federation System	Mr Rantu Malakar	Assistant, Academic Section	Mobile No: 9435565813 Email Id: rantuaus@gmail.com
viii)	Core Messaging System	Mr K. Anand Kr. Singha	Networking Engineer, Computer Centre	Mobile No: 9435374819 Email Id: ne_cc@aus.ac.in
ix)	Security Management System	Mr Nirmalya Sarma Roy	Section Officer Estate Section	Mobile No: 9854029797 Email Id: nirmalyasarmaroy@gmail.com
x)	Legal Case Management System	Mr Amit Uraon	Assistant Librarian	Mobile No: 9531041639 Email Id: amitbhu007@gmail.com
xi)	Essential Services (Guest House Booking)	Mr Manju Mala	UDC Estate Section	Mobile No: 9435231704 Email Id: manjukumarmala70@gmail.com
xii)	Affiliation Management	Mr Jayanta Bhattacharjee	Director, CDC	Mobile No: 9435071739 Email Id: jb.9435071739@gmail.com
xiii)	Residential (Accommodation) Allocation & Management	Mr Supriyo Khajanchi	Assistant Estate Section	Mobile No: 9435375749 Email Id: supriyokhajanchi8@gmail.com
xiv)	RTI Management	Prof. Saugata Kumar Nath	Central Public Information Officer	Mobile No: 9435179050 Email Id: saugatak@gmail.com
xv)	Grievance Management	Prof. Himadri Sekhar Das	Nodal officer (i/c) Grievance Redressal Cell	Mobile No: 97002836376 Email Id: hsdas13@gmail.com
xvi)	IT Service Desk (for University Computer Center)	Mr Manjit Singha	Laboratory Technician Computer Centre	Mobile No: 9435084348 Email Id: manjit.singha@aus.ac.in

কুলসচিব
Registrar

অসম বিশ্ববিদ্যালয়, সিলচর
Assam University, Silchar
Ph 03842-270368/270406



অসম বিশ্ববিদ্যালয়

(এক কেন্দ্রীয় বিশ্ববিদ্যালয়)
সিলচর ৭৪৪০১১
অসম, ভারত

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Silchar 788011
Assam, India

The progress of Samarth Implementation at the institution will be assessed by the **Samarth Implementation Committee** (at the Institution level)

S. No.	Committee	Name of the Committee Member	Designation	ContactDetails
1.	Academic Council	Prof. Piyush Pandey	Director, IQAC	Mobile No: 9476600630 Email Id: piyushddn@gmail.com
2.	Executive Council	Dr. Pradosh Kiran Nath	Registrar	Mobile No: 9435375798, 8136070618 Email Id: registrar@aus.ac.in, pknnath33@gmail.com
3.	Finance Committee	Dr. Subhadeep Dhar	Finance Officer (I/C)	Mobile No: 9435522818 Email Id: financeofficerassamuniversity@gmail.com
4.	Examination Committee	Dr. Suprabir Dutta Roy	Controller of Examinations	Mobile No: 9435075584 Email Id: duttaroyprabir@gmail.com
5.	FYUG Committee	Prof. Manabendra Dutta Choudhury	Chairman, FYUGP	Mobile No. 9435173637 Email Id: drmdc@bioinfoaus.ac.in
6.	NEP 2020 Implementation Committee(UG)	Prof. Alok Sen	Chairman, Syllabus Implementation Committee	Mobile No. 9435072441 Email Id: senalok220@gmail.com
7.	NEP 2020 Implementation Committee (PG)	Prof. Manabendra Dutta Choudhury	Chairman, Syllabus Implementation Committee	Mobile No. 9435173637 Email Id: drmdc@bioinfoaus.ac.in
8.	Admission Committee	Dr. Abul Hassan Chaudhury	Convenor	Mobile No: 9435370812 Email Id: ahckxj@gmail.com

কুলসচিব
Registrar

অসম বিশ্ববিদ্যালয়, সিলচর
Assam University, Silchar
Ph. 03842-270368



অসম বিশ্ববিদ্যালয়

(এক কেন্দ্রীয় বিশ্ববিদ্যালয়)
সিলচর 780011
অসম, ভারত

ASSAM UNIVERSITY

(A Central University)
Silchar 788011
Assam, India

Technical Support Team:

Sl. No.	Name	Designation	Contact Details
1.	Dr. Subrata Sinha	System Analyst, Computer Centre	Mobile No: 9435723044 Email Id: sa1_cc@aus.ac.in
2.	Mr K. Anand Kr. Singha	Networking Engineer, Computer Centre	Mobile No: 9435374819 Email Id: ne_cc@aus.ac.in
3.	Mr Dipankar Das	Technical Assistant, Computer Centre	Mobile No: 7086045601 Email Id: dds_silchar@rediffmail.com
4.	Mr Manjit Singha	Laboratory Technician, Computer Centre	Mobile No: 9435084348 Email Id: manjit.singha@aus.ac.in

All the members (as per above list) are requested to provide their valuable contribution for successful implementation of Samarth ERP in Assam University.


(Dr P K Nath)
Registrar

No. AU/SAMARTH/2022/2/445(R)

Date: 01.05.2024
কুলসচিব
Registrar

Copy to:

1. PS to VC for kind information of Hon'ble Vice Chancellor Sir
2. All Deans/Head of Departments/Section Officers
3. Nodal Officers, Module-wise Admins and Members of Samarth Implementation Committee
4. Nodal Officer, Samarth eGov Suite, Institute of Informatics and Communication, UDSC, Bahadur Shah Jafar Marg, ITO Metro Gate Number 3 Road, New Delhi – 110002
5. Webmaster for uploading on AUS Website
6. Guard File

অসম বিশ্ববিদ্যালয়, সিলচর
Assam University, Silchar
Ph: 03842-270368/270806


Registrar

কুলসচিব
Registrar
অসম বিশ্ববিদ্যালয়, সিলচর
Assam University, Silchar
Ph: 03842-270368