



**ASSAM UNIVERSITY NON-TEACHING EMPLOYEES' ASSOCIATION (AUNTEA)**

**আসাম বিশ্ববিদ্যালয় অ-শিক্ষক কর্মচারী সংস্থা**

**অসম বিশ্ববিদ্যালয় শিক্ষকেত্তর কর্মচারী সংঘ**

(Regd. Under Societies Registration Act-XXI of 1860 vide No.RS/CA/243/A/102 of 1998-99)

Affiliated to All India Universities Karmachari Association, New Delhi-1

P.O. Assam University, Silchar, Dist. Cachar (Assam) PIN-788011

No.AUNTEA/01/2023-25

Date : 04.03.2025

**NOTICE**

This is for information of all the members that Annual General Body Meeting of Assam University Non Teaching Employees' Association (AUNTEA) for the year 2023-24 will be held on 19<sup>th</sup> March, 2025 (Wednesday) at 12.00 noon in Bipin Chandra Pal Milanayatan to transact the following agenda items.

**AGENDA**

1. Welcome Address by the General Secretary.
2. Confirmation of the minutes of AGM .
3. To consider the Annual Report for the year 2023-24.
4. To Consider the Annual Accounts for the financial year 2023-24.
5. To consider the Internal Auditor's Report for the year 2023-24
6. Any other item with permission from the Chair.
7. President's Speech.
8. Vote of thanks.

All the members of AUNTEA are requested to make it convenient to attend the meeting.

To,

All Members of AUNTEA .

*Kishore Kanti Paul*  
4/3/25

**Kishore Kanti Paul**  
General Secretary i/c

Copy to :

1. The Vice-Chancellor , AU & Chief Patron, AUNTEA for kind information .
2. All Deans & Heads of the Academic Department
3. All Statutory Officers
4. All Controlling Officers
5. Director Computer Centre with a request to upload the same in AU website.
6. Section Officer Establishment Section (I) with a request to circulate the Notice through central Dak

For information with a request to release the esteemed members of AUNTEA for attending the meeting.

*Kishore Kanti Paul*  
4/3/25

**General Secretary i/c**