



# **AGENDA**

*OF*

## **173<sup>RD</sup> MEETING OF THE EXECUTIVE COUNCIL**

**TO BE HELD ON  
13<sup>th</sup> FEBRUARY 2025 AT 11.00 AM  
IN THE HEMANGA BISWAS COMMITTEE ROOM  
OF THE VICE-CHANCELLOR'S SECRETARIAT**

**ASSAM UNIVERSITY**  
(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF  
PARLIAMENT)  
**SILCHAR**



# Assam University, Silchar

**Agenda item for 173<sup>rd</sup> Meeting of the Executive Council  
to be held on 13<sup>th</sup> February 2025 at 11.00 a.m. in the Hemanga Biswas  
Committee Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.**

***(A) Agenda item for confirmation:***

**Item No. 1 : Confirmation of the minutes of the 170<sup>th</sup>, 171<sup>st</sup> & 172<sup>nd</sup> meeting of  
the Executive Council :**

The minutes of the 170<sup>th</sup> Meeting, 171<sup>st</sup> Meeting (Special) and 172<sup>nd</sup> Meeting(Special) of the Executive Council held on 25<sup>th</sup> October 2024, 26<sup>th</sup> November 2024, and 9<sup>th</sup> January 2025 respectively are placed at **Annexure - A, B & C** for consideration and confirmation.

Action taken reports of the above meetings are placed at **Annexure - D, E & F.**

**KIND ATTENTION OF THE MEMBERS :**

*Any member of the Executive Council intend to place any item under **"Item with permission from the Chair"** is requested to submit the agenda to the Chairman prior to starting of **item No. 2.***

*Chair*

**Agenda item for 173<sup>rd</sup> Meeting of the Executive Council  
to be held on 13<sup>th</sup> February 2025 at 11.00 a.m. in the Hemanga Biswas  
Committee Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.**

**(B) Agenda item for approval/decision :**

**Item No. 2 : Confirmation of Service of Teachers (Silchar Campus) :**

It has been found that the following faculty members of Silchar Campus has already completed one year of service as stipulated in the terms and condition of offer of appointment as per the date indicated against their names. It has been verified administratively about the satisfactory performance of concerned faculty.

In pursuance of the provisions of Clause 11 of the UGC Regulations of "Minimum Qualification for Appointment of Teacher and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standard in Higher Education, 2018" the teachers are found eligible for confirmation.

<b>Silchar Campus:</b>					
<b>Sl. No.</b>	<b>Name of the Teacher</b>	<b>Department</b>	<b>Designation</b>	<b>Date of joining</b>	<b>Date of completion of probation period</b>
1	Dr. Ravi Prakash Arya	Biotechnology	Asstt. Prof.	19.01.2024	18.01.2025
2	Dr. Banoth Krishna	ECE	Asstt. Prof.	24.01.2024	23.01.2025
3	Dr. Limasenla Jamir	History	Asstt. Prof.	02.02.2024	01.02.2025

The matter is placed before the Council for approval.

**Item No. 3 : Change of nomenclature of the post of Assistant in Assam University :**

The employees holding the position of Assistant in the University have applied for change of nomenclature of their position from **Assistant to Assistant Section Officer (A.S.O.)** without any financial up gradation. This is made with reference to DoPT order F. No. 21/12/2010-CS(P) dtd. 21-12-2015 whereby some other Non Secretarial Organisation and Autonomous Bodies under the MoE already adopted the said changes of nomenclature. Also the 165<sup>th</sup> meeting (Special) of the Executive Council vide its resolution No. EC:165:03-24:21 has approved the proposal of change of nomenclature from Assistant to Assistant Section Officer (ASO) and the copy of the Recruitment & Promotion Rule 2023 was duly forwarded to the concerned Ministry with a copy to UGC for their consent.

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The copy of the application made by the employees, relevant minutes of the 165<sup>th</sup> EC meeting and relevant part of Recruitment Rules of non teaching employees along with other supporting documents shall be placed in the meeting for perusal of members.

The matter is placed before the Council for consideration and approval of the change of nomenclature from Assistant to Assistant Section Officer (ASO) without any financial up gradation.

***Item from 98<sup>th</sup> meeting (Spl) of the Academic Council :***

**Item No. 4 : Conferment of degrees in the 22<sup>nd</sup> Convocation :**

22<sup>nd</sup> Convocation of the University is scheduled to be held on 17-18 February 2025. Number of candidates admitted to various Degrees either in person or in absentia in 22<sup>nd</sup> Convocation are as follows:

DEPARTMENTS	APPEARED	PASSED	PERCENTAGE
<b>MA</b>			
ANTHROPOLOGY	15	15	100.00
ARABIC	4	4	100.00
ASSAMESE	23	17	73.91
BENGALI	69	64	92.75
ECONOMICS	35	18	51.43
EDUCATION	20	18	90.00
ENGLISH	113	84	74.34
GEOGRAPHY	25	23	92.00
HINDI	37	37	100.00
HISTORY	108	74	68.52
INDIAN COMPARATIVE LITERATURE	6	6	100.00
LINGUISTICS	14	14	100.00
MANIPURI	21	21	100.00
PHILOSOPHY	24	17	70.83
POLITICAL SCIENCE	137	110	80.29
SANSKRIT	5	5	100.00
SOCIOLOGY	27	21	77.78
URDU	3	3	100.00
	<b>686</b>	<b>551</b>	<b>80.32</b>
<b>MCOM</b>	84	70	83.33
<b>MBA</b>	72	68	94.44
<b>MBA H&amp;TM</b>	10	10	100.00
<b>MJMC</b>	17	16	94.12
<b>MED</b>	13	9	69.23
<b>MVA</b>	15	15	100.00
<b>LLM</b>	16	13	81.25
<b>MSW</b>	31	29	93.55

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ML&IS	24	24	100.00
MTECH (ECE)	1	1	100.00
MTECH (AE)	9	9	100.00
MTECH (CSE)	2	2	100.00
	<b>294</b>	<b>266</b>	<b>90.47</b>
<b>MSc</b>			
ANTHROPOLOGY	11	10	90.91
BIOTECHNOLOGY	19	17	89.47
CHEMISTRY	41	32	78.05
ECOLOGY & ENVIRONMENTAL SCIENCE	29	24	82.76
LIFE SCIENCE & BIOINFORMATICS	88	87	98.86
MICROBIOLOGY	19	19	100.00
PHYSICS	34	15	44.12
STATISTICS	14	10	71.43
MATHEMATICS	40	12	30.00
EARTH SCIENCE	18	18	100.00
COMPUTER SCIENCE	12	4	33.33
GEOGRAPHY	1	1	100.00
	<b>326</b>	<b>249</b>	<b>76.38</b>
BVA	21	19	90.48
BALLB(H)	52	46	88.46
BSW	53	44	83.02
BTech (CSE)	65	39	60.00
BTech (AE)	52	42	80.77
BTech (ECE)	47	24	51.06
BPharma	42	42	100.00
BSc(H) BEd	25	25	100.00
BPA	12	12	100.00
BEd	789	767	97.21
LLB	199	102	51.26
BSC COMPUTER SCIENCE	54	30	55.56
BVoC FOOD PROCESSING	15	15	100.00
BVoC FARM MACHINERY	18	18	100.00
	<b>1444</b>	<b>1225</b>	<b>84.83</b>
TDC ARTS (CBCS)	10020	2636	26.31
TDC SCIENCE (CBCS)	1605	802	49.97
TDC COMMERCE (CBCS)	1672	761	45.51
BVOC	17	5	29.41
BBA	36	33	91.67
BCA	33	28	84.85
	<b>13383</b>	<b>4265</b>	<b>31.87</b>
D.Litt		01	
Ph.D.		87	

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M.Phil.		06	
		94	
		6650	

The award of degrees for the 22<sup>nd</sup> Convocation of Assam University was accepted by the 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:2** and recommended to the Executive Council for approval.

**Item No. 5 : Special Examination for beyond the validity of the TDC (Non-CBCS) program :**

The Examination Branch has received a number of applications from students whose validity for the program were already exhausted for different reasons, it is proposed to conduct an additional special examination for all such students.

The matter was accepted by the 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:03** and recommended the same to the Executive Council for approval.

**Item No. 6 : Panels of examiners for evaluation of Ph.D. Thesis :**

It is observed that the lists of panels of examiners submitted for evaluation of Ph.D. thesis by some supervisors are from the college where PG programs are not offered in the concerned department. As per university rule, the thesis is evaluated by external examiner in the rank of Associate and above from University/College where PG programs are being offered. The existing rule may be continuing in future.

The matter was accepted by the 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:04** and recommended the same to the Executive Council for approval.

**Item No. 7 : Award of Grace marks :**

1% of end semester total mark shall be awarded as grace marks to all semesters examinations of all programmes subject to passing of semester(s) after award of grace marks.

The matter was accepted in the 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:06** and accordingly grace mark will be awarded semester wise, if applicable irrespective of number of papers to the maximum tune of 1% of the total mark of that particular semester and thereupon recommended to the Executive Council for approval.

**Item No. 8 : Reallocation of Postgraduate Certificate Course in French :**

The Head, Dept. of Hospitality & Tourism Management (DHTM) has submitted a proposal with the approval of Departmental Advisory Committee (DAC) for reallocation of Postgraduate Certificate Course in French. The course, which was accepted by the Academic Council in its 91<sup>st</sup> meeting vide resolution No. **AC:91:04-22:23** and subsequently approved by the 149<sup>th</sup> meeting of the Executive Council vide resolution No. **EC:149:05-22:06** was under the Dept. of French.

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The DAC, DHTM, was of the opinion that the course may be shifted from the French Department to the Department of Hospitality & Tourism Management. It is also been requested that this course shall be included in the forthcoming prospectus for the academic year 2025-2026 as an additional course offered by the Dept. of Hospitality & Tourism Management.

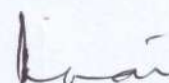
The matter was accepted by the 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:09** and recommended the same to the Executive Council for approval.

**Item No. 9 : Proposal for amendment of Regulations on Endowment Funds :**

Assam University has been awarding 44 numbers of endowments in convocation from 44 Endowment Funds created by public donation on the basis of Endowment Fund Regulations. As per EC resolution No. **EC:119:05-18:54.1**, dated 5<sup>th</sup> June 2018, all donors who contributed less than one lakh were requested to deposit additional amount so that capital fund may be raised at least up to one lakh for each Endowment. The purpose was to generate atleast a considerable amount of interest for the award. Most of the donors have responded and deposited additional amount. However, 10 (ten) numbers of donors did not respond in spite of issuing of reminder. Moreover addresses of 5 (five) numbers of donors/their respective legal heirs could not be traced and accordingly a public notice was issued through the University website. Two donors having three Endowment Funds and one donor for one Endowment expressed their willingness to withdraw the fund from the University.

A Sub-Committee viz. **Endowment Fund Regulations Drafting Committee** has examined all the issues and made the following recommendations:

1. Since Endowment Funds in the University are operational through different regulations, all concerned regulations are to be amended as follows:
  - (a) Due to non-cooperation from the donors or legal heirs the 15 numbers of Endowment Funds may be abolished within three years distributing the capital and as well as interest accrued in the three different installments to the endowment prize awardees. The list of endowment Fund shall be placed in the meeting.
  - (b) There are 23 numbers of Endowment Funds having minimum of one lakh as capital amount for each. The same will continue as regular funds. The list of such endowment funds shall be placed in the meeting.
  - (c) Two Endowment Funds having two lakhs or more as capital amount. The details shall be placed in the meeting. These may be continued as regular Endowment Fund
  - (d) The donors of the four Endowment Funds (One having three funds) have expressed their willingness to withdraw the existing fund to discontinue the awards. Their Endowments may be discontinued and amount along with interest if any be returned. The details of the said funds shall be placed in the meeting.
2. As recommended by Assam University Endowment Fund Regulations Drafting Committee the following provisions may be adopted for smooth and easy operation of the Endowment Funds.



- (a) All the Endowment Funds with one lakh and above capital each may be clubbed into a single fund and interest accrued may be distributed proportionately among the prize holders except Gold medal prizes.
- (b) The Endowment Fund with one lakh may remain valid for 10 years so that after 10 years the funds position may be reviewed.
- (c) To implement the above changes the existing endowment Regulations may be amended to the extent of above proposals.

The matter was accepted by the 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:10** with minor change with respect to point/clause No. 2(b) whereby the period of review has been reduced to 05 (five) years and there upon and recommended the same to the Executive Council for approval.

**Item No. 10 : Minutes of the 58<sup>th</sup> (Special) Joint Meeting of the BRS (Science) & BRS (SSH), is slated on 10<sup>th</sup> February 2025**

The minutes of the 58<sup>th</sup> (Special) Joint Meeting of Board of Research Studies (Science) & (SSH), slated on 10<sup>th</sup> February 2025 were placed in the meeting for consideration and approval by the Council.

The matter was accepted by the 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:11** and recommended the same to the Executive Council for approval.

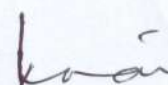
**Item No. 11 : Matter related to Supplementary Examination for PG departments**

The Report of the Committee on Supplementary Examination for PG departments was placed in the 20<sup>th</sup> SCAC meeting and it was subsequently placed in 170<sup>th</sup> meeting of the Executive Council whereby it was decided vide resolution No. **EC:170:10-24:11(I)** that the decision of the SCAC under resolution No. **SCAC:20:09-24:1 (a)** shall be referred back to the Academic Council for wider participation and deliberation before final approval :

The recommendation of the Committee is as below placed for perusal of the members.

- i) Department/Examination Section shall publish the result of even semester within 40 (forty) days of the end of semester end examination.
- ii) Supplementary exam shall be held at a time for all the PG Depts. preferably between 45 - 60 days after the end of even semester exam.
- iii) The supplementary exam shall be held for N/2 +1 papers where N stands for no. of semester in the programme.
- iv) Student shall have choice to select any paper for supplementary exam subject to maximum number of N/2+1 papers.

The 98<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:98:02-25:12** has accepted the proposal of Supplementary Examination for PG departments with minor modification in Point (i) whereas it shall be 30 (Thirty) days in place of 40 days and in Point No. (ii) it shall be maximum of another 30 days (i.e, total 60 days) from the date of completion of examination. The Council recommended the same to the Executive Council for approval.



**Agenda item for 173<sup>rd</sup> Meeting of the Executive Council  
to be held on 13<sup>th</sup> February 2025 at 11.00 a.m. in the Hemanga Biswas  
Committee Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.**

**(C) Agenda item for ratification :**

**Item No. 12 : Appointment of Heads of the Departments :**

The competent authority has appointed the following faculty members as HODs/  
HOD in-charges which are placed for ratification by the Executive Council:

Sl. No.	Name of the Faculty	Department	Effective Date	Order No.	Period
1.	Dr. Tapodhir Acharjee Associate Professor	Computer Science & Engineering	10.01.2025	102/4/2020-Estt dated. 12.12.2024	3 Years
2.	Dr. Rajmani Singh Associate Professor	Manipuri	17.01.2025	102/4/2020-Estt dated.24.12.2024	
3.	Prof. Saugata Kumar Nath	English	27.01.2025		
4.	Prof. Nirmal Kanti Roy	Visual Arts	27.01.2025		
5.	Dr. D Marykim Haokip Associate Professor Head i/c	Linguistics	13.01.2025	102/4/2020-Estt dated.10.01.2025	Until further order
6.	Dr. Pius V.T. Associate Professor Head i/c	Philosophy	25.01.2025	102/4/2020-Estt dated.17.01.2025	
7.	Dr. D Marykim Haokip Associate Professor Head i/c	French	20.01.2025		
8.	Mrs. Mariam Jabali Laskar Assistant Professor Head i/c	Electronics & Telecommunication Engineering	27.01.2025		
9.	Prof. Nabendu Sen	Mathematics	20.01.2025		3 Years
10.	Dr. Jawaid Rahmani Jawaid Assistant Professor Head i/c	Urdu	27.01.2025	102/4/2020-Estt dated. 27.01.2025	Until further order

**Item No. 13 : Appointment of Dean of the School :**

The competent authority has appointed the following faculty member as Dean/  
Dean in-charge which are placed for ratification by the Executive Council:

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Sl. No.	Name of the Faculty	School	Effective Date	Order No.	Period
1.	Prof. Anindya Syam Choudhury	English & Foreign Language studies	17.01.2025	102/3/2020-Estt dated. 07.01.2025	3 years

**Item No. 14 : Termination of lien in respect of Prof. Siddhartha Sankar Nath, Department of Electronics & Communication Engineering :**

Prof. Siddhartha Sankar Nath, Professor, Department of Electronics & Communication Engineering, Assam University was granted Lien for a period of five years w.e.f. 17-10-2019 - 16-10-2024 to enable him to join his new assignment as Principal, Cachar College, Silchar. But before completion of five years Professor Nath got released from DHE, Assam and reported to join in the Department of Electronics and Communication Engineering as Professor on 04-10-2024 (F/N). Accordingly his joining is accepted vide order No.103/300/2008-Pers/5915-25 dated 22/10/2024 subject to ratification by Executive Council.

The item is placed before the Council for ratification.

**Item No. 15 : Item from the Chair :**

**Item No. 16 : Any other item with permission from the Chair :**

  
Registrar