



# **Minutes**

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## **175<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL**

HELD ON  
25<sup>th</sup> JUNE 2025 AT 02.30 PM  
IN THE HEMANGA BISWAS COMMITTEE ROOM  
OF THE VICE-CHANCELLOR'S SECRETARIAT

**ASSAM UNIVERSITY**  
(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF  
PARLIAMENT)

**SILCHAR**



# Assam University, Silchar

**Minutes of 175<sup>th</sup> Meeting of the Executive Council  
held on 25<sup>th</sup> June 2025 at 02.30 p.m.in the Hemanga Biswas Committee  
Room of the Vice-Chancellor's Secretariat,  
Assam University, Silchar.**

**The following Members were present :**

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|--|------------------------|
| 1. Prof. Rajive Mohan Pant, <b>Vice-Chancellor</b>               | : Chairman             |
| 2. Prof. Sivasish Biswas, <b>Pro-Vice Chancellor, AUDC</b>       | : Member               |
| 3. Prof. Alok Sen, Dean, School of Economics & Commerce          | : Member               |
| 4. Prof. Parthankar Choudhury, Dean, School of Environmental Sc. | : Member               |
| 5. Prof. M. Faruque Hussain, Dean, School of Earth Sciences      | : Member               |
| 6. Prof. Asoke K Sen, Senior most Professor                      | : Member               |
| 7. Dr. S. Dutta Roy, Controller of Examinations                  | : Special Invitee      |
| 8. Prof. Piyush Pandey, Director, IQAC                           | : Permanent Invitee    |
| 9. Dr. Subhadeep Dhar, Finance Officer i/c.                      | : Permanent Invitee    |
| 10. Dr. Pradosh Kiran Nath, <b>Registrar</b>                     | : Ex-officio Secretary |

**The following Members has participated in the meeting through Video Conferencing :**

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| 1. Shri Subhash Chand Sharu, <b>Nominee of Secretary, MoE, GoI</b><br>Director, (CU-I), Dept. of Higher Education, MoE, New Delhi | : Member |
| 2. Dr. Sarat C. Kakaty, <b>Visitor's Nominee</b>  | : Member |
| 3. Dr. Narendra T., Senior most Associate Professor   | : Member |
| 4. Mr. Atiqur Rahman, Principal, Nilambazar College, Nilambazar   | : Member |
| 5. Dr. Anil Ch. Das, Principal, Eastern Karbi Anglong College   | : Member |

**Members absent :**

- |   |          |
|---|----------|
| 1. Prof. Kashi Nath Jena, <b>Visitor's Nominee</b>            | : Member |
| 2. Prof. Buno Zetsuvi, <b>Visitor's Nominee</b>               | : Member |
| 3. Mr. B. S. Kar, Principal, A. L. Choudhury College, Algapur | : Member |
| 4. Director, Higher Education, Govt. of Assam                 | : Member |

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At the outset the Vice-Chancellor and the Chairman of the Executive Council welcomed all the members for attending the meeting offline and online.

Thereafter the meeting formally started with following agenda items which were taken up for discussion and resolutions were adopted accordingly.

***(A) Agenda item for confirmation:***

**Item No. 1 : Confirmation of the minutes of the 173<sup>rd</sup> & 174<sup>th</sup> meeting of the Executive Council :**

**EC:175:06-25:01 :** The minutes of the 173<sup>rd</sup> Meeting and 174<sup>th</sup> Meeting (Emergent) of the Executive Council held on 13<sup>th</sup> February 2025 and 13<sup>th</sup> March 2025 respectively along with Action taken reports of the above meetings were placed in the meeting for consideration and confirmation.

**Resolution :** The minutes of the 173<sup>rd</sup> Meeting and 174<sup>th</sup> Meeting (Emergent) of the Executive Council along with Action Taken Report of the meetings were perused by the members and confirmed.

***(B) Agenda item for approval/decision :***

**Item No. 2 : Recommendations of 73<sup>rd</sup> meeting of the Finance Committee of Assam University slated for 23<sup>rd</sup> June 2025 :**

**EC:175:06-25:02 :** The minutes of the 73<sup>rd</sup> meeting of the Finance Committee of the University slated on 23<sup>rd</sup> June 2025 was placed on the table for consideration and approval by the Executive Council.

**Resolution :** The Finance Officer placed the minutes of the 73<sup>rd</sup> meeting of the Finance Committee of the University held on 23<sup>rd</sup> June 2025 before the Council. On perusal of the same the Council approved the minutes of the 73<sup>rd</sup> meeting of the Finance Committee of the University.

**Item No. 3: Approval and adoption of Annual Accounts of Assam University for the Financial Year 2024-25:**

**EC:175:06-25:03 :** The Annual Accounts of the Assam University i.e. Receipt & Payment Account, Income & Expenditure Account, Balance Sheet and relevant Schedules for the financial year 2024-25 in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter no. 29-4/2012-IFD dated 17<sup>th</sup> April, 2015 with the approval by the Office of the Comptroller & Auditor General of India, vide their letter no. RC (AB)/ Misc./ Format of A/cs./ 04-31/2013 dated 10<sup>th</sup> April, 2015 was placed as an annexure to the agenda item in a separate folder.





The Annual Accounts of the University for the financial year 2024-25 with due recommendations by the 73<sup>rd</sup> meeting of the Finance Committee of Assam University slated on 23<sup>rd</sup> June 2025 vide Agenda Item No. FC:73/04 under Section 19 (7) of the Statutes of the University was placed before the Executive Council of the University for approval and adoption and submission to the Comptroller & Auditor General of India for certification.

**Resolution :** The Executive Council approved and adopted the Annual Accounts of Assam University for the Financial Year 2024-25 prepared in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter No. 29-4/2012-IFD, dated 17<sup>th</sup> April 2015 with the approval by the Office of the Comptroller & Auditor General of India, vide their letter No. RC (AB)/Misc./Format of A/cs./04-31/2013 dated 10<sup>th</sup> April 2015.

The Annual Accounts of Assam University for the Financial Year 2024-25 was duly recommended by the 73<sup>rd</sup> meeting of the Finance Committee of Assam University held on 23<sup>rd</sup> June 2025 vide Agenda Item No. FC:73/04.

The Executive Council authorised the Vice-Chancellor to forward the Annual Accounts of Assam University for the Financial Year 2024-25 to the Comptroller & Auditor General of India, Branch Office, Guwahati for taking up audit of Assam University and certification of Annual Accounts.

#### **Item No. 4 : Declaration of the Retiring Employee/Employees on Resignation :**

**EC:175:06-25:04 :** It is proposed that a declaration from the Retiring Employee/Employee on Resignation of Assam University needs to be obtained before processing their personal file for superannuation/resignation or any other such service matter so that there will be no complications arising out of any recovery necessary due to any sort of overpayment detected later. Any overpayment while in service or after retirement in respect of final payment of Pay & Allowances/General/Contributory Provident Fund Account or on account of Gratuity, Pension and temporary increase in Pension and any other related matters of payment of the employee may be recovered. A draft declaration format for the same was placed for perusal of the members.

The item was placed before the Executive Council for approval & implementation.

**Resolution :** The Finance Officer elaborated the matter in details and after threadbare discussion the Council approved the same for implementation. The format for Declaration of the Retiring Employee/Employee on Resignation is placed at **Annexure - A**.

#### **Item No. 5 : Confirmation of Service of Teacher (Silchar Campus) :**

**EC:175:06-25:05 :** It has been found that the following faculty member of Silchar Campus has already completed one year of service as stipulated in the terms and condition of offer of appointment as per the date indicated against his name. It has been verified administratively about the satisfactory performance of concerned faculty.

In pursuance of the provisions of Clause 11 of the UGC Regulations of "Minimum Qualification for Appointment of Teacher and Other Academic Staff in Universities and





Colleges and Measures for the Maintenance of Standard in Higher Education, 2018" the teacher is found eligible for confirmation.

Silchar Campus:					
Sl. No.	Name of the Teacher	Department	Designation	Date of joining	Date of completion of probation period
1.	Dr. Biswa Ranjan Roy	Computer Science	Associate Professor	08.01.2024	07.01.2025

The matter was placed before the Council for approval.

**Resolution :** The Council approved the confirmation of above teacher.

**Item No. 6 : Advancement of date of effect of promotion under CAS :**

**EC:175:06-25:06 :** As per the recommendation of the Standing Screening Committee the competent authority approved the promotion under CAS of Dr. Nilanjana Chakraborty, Dept of Business Administration from Asstt Professor Stage I to Stage w.e.f. 4/2/2018 which was ratified by the Executive Council in its 128<sup>th</sup> meeting held on 25/10/2019 and from Assistant Professor Stage II to Stage III w.e.f. 4/2/2023 which was ratified by the Executive Council in its 158<sup>th</sup> meeting held on 14/8/2023.

In pursuance of the Public Notice No. 2.16/2002 (PS) Pt. FI.II dated 16/10/2018 issued by the Secretary, University Grants Commission, New Delhi and subsequent notification issued by Assam University No.104/19/2022-Estt/1636-42 dated 4/7/2023 the Standing Screening Committee for CAS has recommended the advancement of date of effect for promotion under Career Advancement Scheme in respect of Dr. Chakraborty from Assistant Professor Stage I to Stage II w.e.f. 29/8/2017 instead of 4/2/2018 and Stage II to Stage II w.e.f. 29/8/2022 instead of 4/2/2023.

The matter was placed before the Council for approval.

**Resolution :** The Council approved the same.

**Item No. 7: Grant of Transport allowance at double the normal rates to Dr. Pranesh Debnath :**

**EC:175:06-25:07 :** Dr. Pranesh Debnath, has been appointed to the post of Asstt. Professor, Department of Commerce under the OBC category Post. Accordingly, Dr. Debnath has joined in the University on 20-07-2021. Thereafter he has submitted his claim for payment of Transport Allowance at double the normal rates on 12-09-2023 as per provisions of GOI OM No.21/1/2018-E.IIB dtd.15-09-2022 along with the relevant disability certificate, which was placed before 167<sup>th</sup> E.C. for kind perusal and decision. The matter is discussed in 167<sup>th</sup> E.C. and resolved (Resolution No.EC:167:05 – 24:04) that the matter needs more clarification from the certificate issuing authority. Accordingly, a letter was issued to the Officer in charge, DDRC Dharmanagar, North Tripura to verify

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the genuinity of the disability certificate issued to Dr. Pranesh Debnath vide No.TR0420119890043502 dtd.08-09-2023 in the light of the above office memorandum of the Govt. of India. Further it was also requested to clarify whether the disability containing by Dr. Debnath belongs to bench mark disability or not. In response to our said letter CMO, Dharmanagar, North Tripura has submitted the verification report of the said certificate along with clarification that his physical disability falls under the benchmark disability as per the guidelines of Section 2 (r) of RPwD Act.2016. In view of the above, the matter may again be placed before the Executive Council for kind perusal and decision on the issue.

**Resolution :** After detailed discussion on the matter the Council approved the grant of Transport allowance at double the normal rates to Dr. Pranesh Debnath.

**Item No. 8 : Appointment of Head, Department of Life Science & Bio-informatics, A.U. Diphu Campus :**

**EC:175:06-25:08 :** The Head, Department of Life Science & Bio-informatics, Assam University Diphu Campus will superannuate from the services of Assam University on 31.07.2025. Accordingly, a new Head of the Department of Life Science & Bio-informatics, Assam University Diphu Campus needs to be appointed as per the provisions of Statutes 8(2). List of Faculties available in the department of Life and Bio-informatics, Assam University Diphu Campus is appended herewith for consideration.

Sl. No.	Name	Designation	Post held w.e.f
1.	Prof. Ajit Kumar Tamuli	Professor	Retiring on superannuation on 31/07/2025
2.	Dr. Ramie H. Begum	Associate Professor	w.e.f 22/01/2020
3.	Dr. N.L Raju	Associate Professor	w.e.f 26/03/2022
4.	Dr. P.V.B Reddy	Assistant Professor	w.e.f 22/02/2022
5.	Dr. Robindra Teron	Assistant Professor	w.e.f 02/04/2012

The matter was placed before Executive Council for appointment of next HoD, from the above list.

**Resolution :** On being heard of the Pro Vice Chancellor, AUDC the Council decided that Dr. Ramie H. Begum, Associate Professor will be Head of the Department for a period of three years w.e.f. 1<sup>st</sup> August 2025.

**Item No. 9 : Termination of lien in respect of Dr. Robindra Teron, Assistant Professor, Department of Life Science & Bio-informatics, A.U. Diphu Campus :**

**EC:175:06-25:09 :** Dr. Robindra Teron, Assistant Professor, Department of Life Science & Bio-informatics, Assam University Diphu Campus was granted lien for five years w.e.f. 14.01.2021(F.N) to 13.012026(A.N) vide order no. AUDC/Asstt. Prof-1/74/2007/1096

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dated 12.01.2021. Dr. Robindra Teron has been released by North Eastern Institute of Folk Medicine (NEIFM), Pasighat, Arunachal Pradesh on 28.04.2025(A.N). Accordingly, Dr. Teron joined his duties in the Department of Life Science & Bio-informatics, Assam University Diphu Campus on 29.04.2025 (F.N). Hence the lien granted to Dr. Teron may be terminated w.e.f. 29.04.2025.

The matter was placed before Executive Council for approval.

**Resolution :** The Council approved the same. However, the period of lien shall counted for pensionary and other service benefits subject to fulfillment of conditions as laid by GoI for the same. The matter to be administratively examined by AUDC.

**Item No. 10 : Preponement of the date of effect of promotion under CAS in respect of Dr. Pichili Vijaya Bhaskar Reddy and Dr. Ramie H. Begum, Department of Life Science & Bio-informatics, AUDC :**

**EC:175:06-25:10 :** On the recommendation of the Standing Screening Committee, preponement of the date of effect of promotion under CAS in respect of Dr. Pichili Vijaya Bhaskar Reddy and Dr. Ramie H. Begum, Department of Life Science & Bio-informatics, AUDC was placed before the Council for consideration with reference to Notification vide no. 104/19/2022-Estt/1636-42 dated 04 July 2023 issued from office of the Registrar, AUS. Details of both the faculties are given below:

Sl. No.	Name of faculty	Stage of promotion to be considered	Date of promotion already considered with effect from	Date of promotion to be considered on fulfilling the eligibility criteria w.r.to Notification dtd. 04 July 2023
1	Dr. Pichili Vijaya Bhaskar Reddy	Asstt. Prof. Stage I to II	26-02-2017 (vide notification dtd.30.05.2018)	17-09-2016
		Asstt. Prof. Stage II to III	26-02-2022(vide notification dtd. 01.11.2022)	17-09-2021
2	Dr. Ramie H. Begum	Asstt. Prof. Stage II to III	22-01-2017(vide notification dtd. 30.05.2018)	28-09-2016
		Asstt. Prof. Stage III to Asso. Prof.	22-01-2020(vide notification dtd. 01.11.2022)	28-09-2019

**Resolution :** The Council approved the preponement of the date of effect of promotion under CAS in respect of the above teachers.





**Item No. 11: Re-naming of Academic Buildings of Assam University Diphu Campus :**

**EC:175:06-25:11 :** On receipt of the committee report constituted for the purpose of re-naming of the Academic Buildings of Assam University Diphu Campus, new name of the Academic Buildings have been proposed as under:

- A) The existing Life Science Building shall be re-named as **ACADEMIC BUILDING : I** with proper sign board mentioning the names of Departments as follows:
- i) Department of History and Tribal Study Centre (2<sup>nd</sup> Floor)
  - ii) Department of Anthropology and Department of Life Science & Bio-informatics (1<sup>st</sup> Floor)
  - iii) Department of Life Science & Bio-informatics (Ground Floor)
- B) The existing Physics Building shall be re-named as **ACADEMIC BUILDING : II** with proper sign board mentioning the names of Departments as follows:
- iv) Department of Assamese and Department of Hindi (2<sup>nd</sup> Floor)
  - v) Department of Geography and Department of Physics (1<sup>st</sup> Floor)
  - vi) Department of Physics (Ground Floor & 1<sup>st</sup> Floor)
  - vii) Certificate Course Room- On communicative Karbi Language, under the department of Assamese (1<sup>st</sup> Floor)
- C) Newly constructed Central Laboratory be named as **ACADEMIC BUILDING : III** with proper sign board mentioning the names of Departments as follows:
- i) Department of English

The matter was placed before the Council for consideration.

**Resolution :** The Council approved the re-naming of the Academic Buildings of Assam University Diphu Campus.

***Item from 99<sup>th</sup> meeting of the Academic Council :***

**Item No. 12 : Proposals from the Department of Mass Communication :**

**EC:175:06-25:12 :**

(i) Modification of FYUG - 4<sup>th</sup> Semester of Dept. of Mass Communication :

Head, Department of Mass Communication has forwarded a minor modification of the Syllabus of FYUG - 4<sup>th</sup> Semester by adding the detail course structure with respect to JMC - DSM-252 (P) PRACTICAL BASED ON MEDIA WRITING being offered for the IV semester. The detail was placed in the meeting by the Head department of Mass Communication.

(ii) IDC 554: present name of the paper - Basics of public relation apprenticeship/ project is recommended by DAC, BPGS and School Board as :

IDC 554 : A-Basics of Public Relation OR

IDC:554 : B - Film making project (Practical)

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The course Teacher shall be assigning 30% marks and remaining 70% will be evaluated by external examiner on the basis of the production and viva (50% + 20%).

(iii) The BUGS Mass Communication recommended re-introduction of the subject of Mass Communication (Only as IDC paper) to the Moinul Hoque Memorial Science College. This will affect from coming session 2025-26 for all FYUG- IDC papers of Mass Communication. The matter was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:2** and recommended to the Executive Council for approval.

**Resolution :** The Council approved the proposals.

**Item No. 13 : Proposals from the Dean, Triguna Sen School of Technology:**

**EC:175:06-25:13 :** The Dean, TSSOT has proposed the following:

- i. Minor modification of B. Tech. Syllabus of the Department of CSE.
- ii. Revision/modification of admission criteria for M. Tech. Courses under TSSOT.

The Dean, TSSOT placed the above in detail before the members for consideration by the Academic Council.

The proposal was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:7** and recommended to the Executive Council for approval.

**Resolution :** The Council approved the same.

**Item No. 14 : Revision of FYUG Chemistry Syllabus:**

**EC:175:06-25:14 :** The Head, Department of Chemistry has forwarded the FYUG Syllabus revised by the BUGS in Chemistry in its meeting held on 07.03.2025. The copy of the syllabus and other reference was placed by the Head, Chemistry in the meeting for detail deliberation. The matter was placed for consideration of the Academic Council.

The proposal was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:8** and recommended to the Executive Council for approval.

**Resolution :** The Council approved the revision of FYUG syllabus of Chemistry.

**Item No. 15 : Proposal for a 6 months self-financing course on "Digital Designing, Reverse Engineering & 3D Printing :**

**EC:175:06-25:15 :** The Head, Department of Agricultural Engineering has proposed for a 6 months self-financing course on "Digital Designing, Reverse Engineering & 3D Printing" to be introduced from the forthcoming Academic Session. The Course structure, contents and fees structure were placed by the Head, Agricultural Engineering in the meeting for perusal of the members.

The matter was placed before the Council for consideration.

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On being heard the HOD, Agricultural Engineering the proposal was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:9** with a correction in the agenda as the Nodal Officer, 3D Printing in place of the Head, Dept. of Agricultural Engineering and thereafter recommended the same to the Executive Council for approval.

**Resolution :** The matter was discussed by the members and the Council approved the proposal.

**Item No. 16 : Minor modification of FYUG - Statistics syllabus:**

**EC:175:06-25:16 :** The Head, Department of Statistics has forwarded the proposal for minor modification on FYUG - Statistics syllabus on the basis of BUGS, BPGS & School Board recommendation.

Curriculum for FYUG programme under NEP 2020 w.e.f. 2023 - 24 as communicated was placed in the meeting for consideration of the Academic Council.

The proposal was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:10** and recommended to the Executive Council for approval.

**Resolution :** The Council approved the minor modifications.

**Item No. 17 : Minor modification in FYUG - Manipuri syllabus :**

**EC:175:06-25:17 :** The Head, Department of Manipuri has proposed for minor modification of FYUG (NEP - 2020) syllabus in Manipuri. The matter was placed before the Council for approval.

The proposal was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:11** and recommended to the Executive Council for approval.

**Resolution :** The Council approved the same.

**Item No. 18 : Revision of Course No. ALIF - 555 of the Department of Urdu :**

**EC:175:06-25:18 :** The Head i/c, Department of Urdu has proposed for the revision of Course No. ALIF - 555 as suggested by the BPGS of the department.

The matter was placed before the Council for approval.

The proposal was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:12** and recommended to the Executive Council for approval.

**Resolution :** The Council approved the above matter.

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**Item No. 19 : Proposal for enhancement of Fee structure of diploma courses of CIJW School, Vairengte.**

**EC:175:06-25:19 :** University awards Diploma in Management of Sub Conventional Operations conducted by CIJW School, Vairengte in accordance with approval /decision of the Academic Council and the Executive Council vide resolution No AC:66:09-13:11, EC:91:07-13:18 and EC:92:12-13:21 respectively. Diploma courses of C I J W School was started from 2014. Following fee structure was adopted for the course:-

Examination Fee (per student)	:	Rs 500/-
Registration Fee (per student)	:	Rs 600/-
Marksheet & Certificate Fee (per student)	:	Rs 200/-
Total	:	Rs 1000/- Per student

The course is continuing since then with the above fee structure. It is proposed that the fee may be enhanced to meet the expenditure in this regard, due to rise of price of all relevant materials.

The proposed fee structure is as under:

Examination Fee (per student)	:	Rs 1000/-
Registration Fee (per student)	:	Rs 600/-
Marksheet & Certificate Fee (per student)	:	Rs 400/-
Total	:	Rs 2000/- Per student

The matter was placed before the Academic Council for consideration.

The proposal was accepted by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:14(H)** and recommended to the Executive Council for approval.

**Resolution :** The Council discussed the matter and decided to enhance the Fee structure of Diploma Courses of CIJW School, Vairengte.

**Item No. 20 : Minimum eligibility criteria for B. Tech. Programme in Agricultural Engineering :**

**EC:175:06-25:20 :** The DAC of the Department of Agricultural Engineering has proposed for minimum eligibility criteria for spot admission to the Department of Agricultural Engineering in the year 2025-26 session will be 50% marks in 10+2 examination along with a valid JEE score. The matter was placed before the Academic Council for consideration. The 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:17** accepted the same with an observation that the minimum eligibility criteria shall be maintained with the relaxation applicable as per GoI norms and recommended to the Executive Council for approval.

**Resolution :** The Council approved the recommendation of the Academic Council.

**Item No. 21 : Minutes of the 59th BRS (Science) & (SSH), held on 28th March & 1st April, 2025 :**

**EC:175:06-25:21 :** The minutes of the 59<sup>th</sup> Meeting of Board of Research Studies (Science) & (SSH), held on 28th March & 1st April, 2025 was placed in the meeting for consideration and approval by the Council.

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The Council accepted the minutes of the 59<sup>th</sup> Meeting of Board of Research Studies (Science) & (SSH) by the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:19** and recommended to the Executive Council for approval. Also the Council felt it necessary that the minutes shall be circulated to all concerned and in case of any observation received the same shall be taken up during the confirmation of 99<sup>th</sup> meeting of the Academic Council in the 100<sup>th</sup> meeting of the Academic Council.

**Resolution :** The Council approved the minutes of the 59<sup>th</sup> Meeting of Board of Research Studies (Science) & (SSH).

**Item No. 22 : Minutes of the 66<sup>th</sup> Meeting of the Affiliation Committee :**

**EC:175:06-25:22 :** The Director, College Development Council (CDC) has forwarded the Minutes of the 66<sup>th</sup> Meeting of the Affiliation Committee held on 5<sup>th</sup> May 2025 for placing the same before the Council for consideration and approval.

The 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:22** accepted the Minutes of the 66<sup>th</sup> Meeting of the Affiliation Committee and recommended to the Executive Council for approval.

**Resolution :** The Council approved the Minutes of the 66<sup>th</sup> Meeting of the Affiliation Committee.

**Item No. 23 : Proposal for instituting an Endowment Award in memory of Late Arnab Das :**

**EC:175:06-25:23 :** Sri S. B. Dass, former Assistant Registrar (superannuated), AUS, Modan Mohan Apartment, Jail Road, Silchar, Cachar, Assam, has submitted a proposal for instituting an Endowment Fund for giving endowment award in the memory of his son Late Arnab Das which is to be awarded every year to the student who will secure highest marks in Finance (Major) with Marketing (Minor) Specialization in Final MBA Examination. Accordingly, he has deposited Rs. 2,00,000/- (Rupees Two Lakh only). The award may be given in the form of Gold medal with a citation from the annual interest accrued from fixed deposit.

The proposal has been accepted and recommended by Standing Committee for monitoring the Endowment Funds and Prizes/Scholarships, Assam University in the meeting held on 4<sup>th</sup> February, 2025.

The letter received from the donor and the copy of Receipt voucher were placed in the meeting. The proposal was submitted for consideration of the Academic Council.

The 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:26.4** accepted the same and recommended to the Executive Council for approval.

**Resolution :** The Council approved the above proposal.





**Item No. 24 : AICTE'S syllabus of BBA & Minor modification on Paper – FM 07 :**

**EC:175:06-25:24 :** The Head, Dept. of Business Administration has submitted AICTE'S syllabus of BBA & minor modification on **Paper – FM 07** (MBA Finance specialisation paper). The details of the proposal was placed in the meeting by the Head, Business Administration. The matter was placed before the Council for consideration. The 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:26.5** accepted the same and recommended to the Executive Council for approval.

**Resolution :** The Council approved the above recommendation of the Academic Council.

**Item No. 25 : Course structure of Four year Integrated Teacher Education Programme (ITEP) (B.Sc.B.Ed.) Secondary Stage :**

**EC:175:06-25:25 :** The Head, Dept. of Education has submitted the Course structure of Four year Integrated Teacher Education Programme (ITEP) (B.Sc.B.Ed.) Secondary stage. The details were elaborated by the Head, Dept. of Education. The matter was placed before the Council for consideration. The 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:26.6** accepted the course structure and recommended to the Executive Council for approval.

**Resolution :** The Council approved the above course structure.

**Item No. 26 : Revised PhD coursework syllabus and FYUG syllabus :**

**EC:175:06-25:26 :** The Head, Dept. of Ecology & Environmental Science has submitted the revised PhD coursework syllabus and FYUG syllabus. The above-mentioned syllabi were discussed and duly accepted by DAC, DRC, BPGS, and the School Board. The matter was placed before the Council for consideration.

The 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:26.7** accepted the proposal and recommended to the Executive Council for approval.

**Resolution :** The Council approved the same.

**Item No. 27 : Minor change in the FYUG syllabus:**

**EC:175:06-25:27 :** The Head, Dept. of Computer Science has submitted a proposal for minor change in the FYUG syllabus is proposed for BSc. in Comp. Sc., BCA, and B. Voc. courses i.e. Inclusion of "Project Work" in the 6<sup>th</sup> semester of FYUG B.Sc. in Computer Science, BCA and B. Voc. in CSCDSC-354 as an option along with "Lab on Internet Technology and Microprocessor & System Programming". The matter was placed before the Council for consideration.

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The 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:26.8** accepted the same and recommended to the Executive Council for approval.

**Resolution :** The Council approved the minor change in the FYUG syllabus.

**Item No. 28 : Documentation of history of setting up of Assam University:**

**EC:175:06-25:28 :** A request has been received from AUNTEA to document and publish history of setting up of Assam University. The matter was placed before the Council for deliberation and direction.

**Resolution :** The Council discussed on the proposal in details and authorised Prof. Ashoke K Sen, Senior Professor to consult with AUNTEA and take suitable steps for documentation and publication of authentic history on setting up of Assam University. The Council further authorised Prof. Ashok Sen to co-opt suitable members, if necessary. A report to this effect may be submitted to Vice-Chancellor at the earliest.

**(C) Agenda item for ratification :**

**Item No. 29 : Revised Fee Structure of Examination Branch :**

**EC:175:06-25:29 :** The revised fee structure of the examination branch has been vetted by the Fee Review Committee as referred by the last Academic Council vide resolution No.AC:98:02-25:5 and approved by the Vice-Chancellor. The matter was placed before the Academic Council for consideration.

The issue of revised fee structure of the Examination Branch was discussed in detail and it was decided that the matter shall be referred back to the Fee Review Committee headed by Prof. Mohammed Basheer K for a holistic review with two additional teacher members from the affiliated Colleges. Further, the Council directed the Committee to submit its report at the earliest for incorporation in the prospectus to be published and authorized the Vice Chancellor to take final call and the same was placed to the Executive Council for ratification.

On the basis of decision of the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:14** the Fee Revision Committee proposed the revised fee structure of Examination Branch with some modification. The details of the fee structure were placed in the meeting.

The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the same.

**Item No. 30 : Revision of Annual Course Fees :**

**EC:175:06-25:30 :** The Head, Dept. of Microbiology, Life Science & Bio-informatics and Dept. of Ecology & Environmental Sciences have proposed for revision of annual course

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fees in respective departments. The views of the Fee Revision Committee in this regard were placed in the meeting for consideration of the Council.

The Committee constituted for the Revision of Annual Course Fees has submitted its report to the Academic Council and on perusal of the same and in absence of proposal from the various departments for various fees which was raised in the meeting, it was decided that the action on revision of annual course fees along with other fees components shall be taken up for all departments of the University on a holistic basis and the existing Committee shall submit its report to the Vice Chancellor for finalization. It was also decided that the Committee may co-opt more members. Further, the Council directed the Committee to submit its report at the earliest for incorporation in the prospectus to be published and authorized the Vice Chancellor to take final call and the same shall be placed to the Executive Council for ratification.

On the basis of decision of the 99<sup>th</sup> meeting of the Academic Council vide resolution No. **AC:99:05-25:20** the Fee Revision Committee proposed the revised fee structure of Examination Branch with some modification. The details of the fee structure were placed in the meeting.

The matter was placed before the Council for ratification.

**Resolution :** After threadbare discussion the Council ratified the revision of Annual Course fees.

#### **Item No. 31 : Appointment of Heads of the Departments :**

**EC:175:06-25:31 :** The competent authority has appointed the following faculty members as HODs/ HOD in-charges which were placed for ratification by the Executive Council:

Sl. No.	Name of the Faculty	Department	Effective Date	Order No.	Period
1.	Prof. Manoj Kumar Paul Head i/c	CIL	07.02.2025	102/4/2020-Estt dated. 12.12.2024	Full term as HOD, Chemistry
2.	Dr. Charvak Associate Professor	Mass Communication	24.02.2025	102/4/2020-Estt dated. 24.12.2024	3 years
3.	Prof. Prodipto Das	Computer Science	01.04.2025	102/4/2020-Estt/ 278-85 dated. 06.03.2025	3 years
4.	Dr. Sujit Kumar Ghosh Assistant Professor Head i/c	Performing Arts	16.04.2025	102/4/2020-Estt dated. 16.04.2025	Until further order

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5.	Dr. Partha Pratim Paul Associate Professor Head i/c	Law	17.04.2025	102/4/2020-estt dated. 07.04.2025	Until further order
6.	Dr. Ajita Tiwari Assistant Professor Head i/c	Agricultural Engineering	31.05.2025	102/4/2020-Estt dated. 09.05.2025	Until further order

**Resolution :** The Council ratified the above appointment of Heads of the Departments with from serial no. 2 to serial no. 6. Further, the Council noted that CIL is not a separate Department. The CIL facility has been attached to Dept. of Chemistry and therefore the Head of the Department of Chemistry shall act as in-charge of the CIL facility.

**Item No. 32 : Appointment of Dean of the School :**

**EC:175:06-25:32 :** The competent authority has appointed the following faculty member as Dean/ Dean in-charge which were placed for ratification by the Executive Council:

Sl. No.	Name of the Faculty	School	Effective Date	Order No.	Period
1.	Prof. Madhumita Dhar Sarkar	Legal Studies	16.04.2025	102/3/2020-Estt dated. 18.03.2025	3 years

**Resolution :** The Council ratified the appointment of Dean of the School.

**Item No. 33 : Termination of lien in respect of Dr. Bishwa Ranjan Roy, Department of Computer Science, Assam University :**

**EC:175:06-25:33 :** Dr. Bishwa Ranjan Roy, Assistant Professor, Department of Computer Science, Assam University was granted Lien for a period of one year w.e.f. 08-01-2024 to 07-01-2025 vide order No.103/453/2015-Estt/2540-46 Dated 30<sup>th</sup> January, 2024 to enable him to join his new assignment as Associate Professor in the same Department of this University. After completion of one-year lien period, the competent authority has terminated the lien granted to Dr. Roy w.e.f. 07-01-2025 (afternoon) vide order No. 103/453/2015-Estt/622-28 dated 21<sup>st</sup> April, 2025 subject to ratification by Executive Council.

The item was placed before the Council for ratification.

**Resolution :** The Council ratified the same.

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**Item No. 34 : Extension of Lien in respect of Professor Alok Tripathi, Department of History.**

**EC:175:06-25:34 :** Subject to ratification of the Executive Council, the Competent authority is pleased to grant the extension of lien for a period of 04 months 18 days w.e.f. 13-04-2025 to 31-08-2025 to Professor Alok Tripathi in addition to the already granted 04 (four) years period (in two spell) to enable him to continue his service in Archaeological Survey of India.

The item was placed before the Council for ratification.

**Resolution :** The Council ratified the extension of lien.

**Item No. 35 : Grant of one year lien to Dr. Bhaskar Nath, Asstt. Professor, Deptt. of Education :**

**EC:175:06-25:35 :** Subject to ratification of the Executive Council, the Competent authority is pleased to grant the lien to Dr. Bhaskar Nath, Asstt. Professor, Department of Education for a period of one year w.e.f. 12-03-2025 to 11-03-2025 to enable him to join as Associate Professor, in the Department of Chemistry, Rabindranath Tagore University, Hojai, Assam Vide order No.103/471/2017-Estt/362-369, dtd.12<sup>th</sup> March, 2025.

The item was placed before the Council for ratification.

**Resolution :** The Council ratified the above matter.

**Item No. 36 : Acceptance of technical resignation of Dr. Beeralaguddada Srinivasa:**

**EC:175:06-25:36 :** Subject to ratification of the Executive Council, the Competent authority is pleased to accept the technical resignation tendered by Dr. Beeralaguddada Srinivasa, Asstt. Professor, Department of Law, who has been granted notice period for a period of three months w.e.f. 01-01-2025 – 31-03-2025 under the provisions of clause 28(6)(a) of Assam University statutes. Dr. Srinivasa is provisionally relieved on 31<sup>st</sup> March, 2025 (afternoon) vide order No. 103/1038/2023-Estt/370-75 dated 12<sup>th</sup> March, 2025.

The item was placed before the Council for ratification.

**Resolution :** The Council ratified the technical resignation.

**Item No. 37 : Acceptance of resignation of Dr. Sanayanbi Hodam :**

**EC:175:06-25:37 :** Subject to ratification of the Executive Council, the Competent authority is pleased to accept the resignation tendered by Dr. Sanayanbi Hodam, Asstt. Professor, Department of Agricultural Engineering, who joined this University on 05<sup>th</sup> September, 2024 with lien from North Eastern Regional Institute of Water and Land

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Management, Tezpur, Assam and expressed her willingness to revert to her parent organization vide email dated 07-04-2025. The competent authority is pleased to grant her notice period for a period of one month from the date of receipt of email under the provisions of clause 28(6)(b) of Assam University Statutes and accepted her resignation with effect from afternoon of 12<sup>th</sup> May, 2025. Accordingly, she is provisionally relieved from the service of Assam University w.e.f. the afternoon of 12<sup>th</sup> May, 2025 vide order No.103/1048/2024-Estt/768-74 dated 09-05-2025.

The item was placed before the Council for ratification.

**Resolution :** The Council ratified the above resignation.

**Item No. 38 : Re-appointment of Head, Department of Assamese, A.U. Diphu Campus**

**EC:175:06-25:38 :** Consequent upon the approval of the competent authority and subject to ratification in Executive Council Dr. Kusumbar Boruah, Professor, Department of Assamese, AUDC has been re-appointed as Head of the Department of Assamese, Assam University Diphu Campus for a period of three years w.e.f. 13.03.2025 as per provision of statues 8 (2) of AUS vide office order No. AUDC/ACA-11/35/2007/93 dtd. 23.04.2025.

**Resolution :** Council ratified the same with a correction in the agenda that "Appointment instead of Re-appointment"

**Item No. 39 : Re-appointment of Head, Department of Life Science & Bio-informatics, A.U. Diphu Campus :**

**EC:175:06-25:39 :** Consequent upon the approval of the competent authority subject to ratification in Executive Council Dr. Ajit Kumar Tamuli, Professor, Department of Life Science & Bio-informatics, AUDC has been re-appointed as Head of the Department of Life Science, Assam University Diphu Campus till his superannuation from service on 31.07.2025 as per provision of statues 8 (2) of AUS vide office order No. AUDC/ACA-11/35/2007/2470 dtd. 11.01.2024.

The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the same with a correction in the agenda that "Appointment instead of Re-appointment"

**Item No. 40 : Appointment of Head i/c for the Department of Commerce, A.U. Diphu Campus :**

**EC:175:06-25:40 :** The term of Headship of the Department of Commerce, AUDC expired on 07.12.2024. Dr. Subit Dutta, Assistant Professor, Department of Commerce, AUDC was appointed as Head i/c of the department of Commerce for the period of three years w.e.f. 08.12.2021. The matter was placed before the competent authority and as approved by the Vice-Chancellor, Assam University Silchar Dr. Subit Dutta has been

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requested to continue as Head i/c until further order vide office order no. AUDC/ACA-11/35/2007/3094 dated 06.02.2025. The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the same.

**Item No. 41 : Appointment of Head for the Department of Geography, A.U. Diphu Campus :**

**EC:175:06-25:41 :** Consequent upon the approval of the competent authority, Dr. C. Prakasam, Associate Professor, Department of Geography, AUDC has been appointed as Head for the Department of Geography, Assam University Diphu Campus vide order no. AUDC/ACA-/35/2007/2786 dtd. 24.07.2024. The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the same.

**Item No. 42 : Extension of Lien of Dr. VulliDhanaraju, Assistant Professor, Department of History, Diphu Campus:**

**EC:175:06-25:42 :** Dr. Vulli Dhanaraju, Asstt. Prof., Dept. Of History, AUDC, presently working as Professor in North Eastern Hill University, Shillong has requested for extension of Lien for another one year. Dr. Dhanaraju was relieved from Assam University Diphu Campus on 04.10.2023 (A. N) with one year lien w.e.f. 05.10.2023 to enable him to join as Professor in NEHU. The term of his lien expired on 04.10.2024. As approved by the Hon'ble Vice Chancellor, AUS, the term of lien extended for another one year w.e.f. 05.10.2024 to 04.10.2025 in respect of Dr. Dhanaraju vide letter dtd. 02.12.2024. The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the same.

**Item No. 43 : Change of home town address in respect of Dr. Pichili Vijaya Bhaskar Reddy, Assistant Professor, Department of Life Science & Bio-informatics, Diphu Campus:**

**EC:175:06-25:43 :** Dr. Pichili Vijaya Bhaskar Reddy, Assistant Professor, Department of Life Science & Bio-informatics, Assam University Diphu Campus has requested for change of his home town address from 1/538, 2<sup>nd</sup> Road Extension, R. K. Nagar Cross, Anantapur-515001, Andhra Pradesh, India to Flat-301,26-16-349/6, Saila Viraaaz, Apartment, Gomathy Nagar, Nellore-524003, Andhra Pradesh, India. As approved by the Hon'ble Vice Chancellor, AUS, Dr. Reddy has been allowed for change of home town address vide office order no. AUDC/Asstt. Prof.-1/400/2012/3005 dtd. 11.12.2024. The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the above matter.



**Item No. 44 : Proposal for ratification of acceptance of Resignation of Dr. Sailesh Kumar Shukla, Assistant Professor, Department of Physics, AUDC:**

**EC:175:06-25:44 :** Dr. Sailesh Kumar Shukla has submitted resignation from the post of Assistant Professor, Department of Physics, AUDC vide his email dated 27.08.2023. Subject to ratification by the Executive Council, the competent authority has accepted the resignation tendered by Dr. Shukla w.e.f. 27.08.2023(A.N) vide order no. AUDC/Asstt. Prof.-1/81/2007/2896 dated 16.09.2024. Accordingly, Dr. Shukla has been relieved from the service of Assam University Diphu Campus w.e.f. 27-08-2023(A.N). The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the same.

**Item No. 45 : Acceptance of Resignation of Dr. Anup Kumar Dey from Chair Professor under Dr. Ambedkar Chair, Assam University, Silchar:**

**EC:175:06-25:45 :** Dr. Anup Kumar Dey has submitted resignation from the post of Chair Professor under Dr. Ambedkar Chair Scheme at Assam University, Silchar vide his letter no. nil dated 13.08.2024. It may be noted that Dr. Dey was granted lien for 5(five) years w.e.f. 24.03.2023 to 23.03.2028 from his substantive post in the Department of English, Assam University Diphu Campus to enable him to join as Chair Professor under Dr. Ambedkar Chair Scheme at Assam University Silchar. The competent authority is pleased to accept the resignation tendered by Dr. Dey from the Chair Professor under Dr. Ambedkar Chair Scheme at Assam University Silchar w.e.f. 13.08.2024(forenoon). Hence, the lien granted to Dr. Dey may be terminated w.e.f. 13.08.2024 (forenoon). The matter was placed before the Council for ratification.

**Resolution :** The Council ratified the resignation.

**Item No. 46 : Grant of lien to the post of Deputy Registrar i.r.o Shri Jayanta Bhattacharjee, Director, College Development Council :**

**EC:175:06-25:46 :** Shri Jayanta Bhattacharjee , Director, College Development Council (i/c) has appointed for the post of Director, College Development Council vide appointment no.102/2/2019/ RECT/2647 dated 13.03-2025 by granting lien of a period of five (05) years or till the date of attaining the age of superannuation to his substantive post of Deputy Registrar whichever is earlier w.e.f 13/03/2025 (A.N) to enable him to join in new assignment.

The matter was placed before the Executive Council for ratification.

**Resolution :** The Council ratified the grant of lien. The LSPC and other contributions, if any required to keep lien alive and as cost of pension to be contributed as per GoI guidelines.



**Item No. 47 : Correction of date of confirmation :**

**EC:175:06-25:47 :** Shri Hrishikesh Bordoloi, Assistant Registrar, Assam University, Diphu Campus had joined on 01.03.2021 (F.N) but inadvertently his date of his confirmation with the approval in the 161<sup>st</sup> meeting of the Executive Council vide resolution No. EC:161:10023:25 dated 17.10.2023 is considered on 04.03.2021 instead of 01.03.2021. The matter was placed before the Executive Council for ratification.

**Resolution :** The Council ratified the correction of date of confirmation.

**Item No. 48 : Correction of Pay matrix Level-7 instead of Level-6 i.r.o Shri Babu Sing Teron, Section Officer :**

**EC:175:06-25:48 :** Shri Babu Sing Teron, Assistant has been promoted to the post of Section Officer on 01-01-2025 in the Pay matrix Level - 7. However, his pay matrix level in the approval of the 172<sup>nd</sup> meeting of the Executive Council, vide resolution No. EC:172:01-25:17 dated 09/01/2025 was inadvertently considered as Level 6 instead of Level -7. The matter was placed before the Executive Council for ratification.

**Resolution :** The Council ratified the same.

**Item No. 49 : Financial upgradation under MACP/DACP scheme :**

**EC:175:06-25:49 :** Financial upgradation under MACP/DACP scheme in respect of the following 12 non-teaching staff of Assam University Silchar and Diphu Campus.

- I. Financial upgradation under MACP scheme of the following Non-Teaching employees:

Sl. No.	Name of the Employee	Designation	Present level in Pay Matrix	Level in Pay Matrix after grant of MACP	Date of effect
1	SHRI FARUQUE AHMED LASKAR	Section officer	7	8	1st upgradation w.e.f 19.11.2024 on completion of 10 years of continuous service in the same Level -7.
2	SMT. SHAHNWAJ BEGUM LASKAR	Section officer	7	8	1st upgradation w.e.f 19.02.2024 on completion of 10 years of continuous service in the same Level -7.
3	SMT. BOBY DIMASHA	PS	7	8	1st upgradation w.e.f 05.11.2024 on completion of 10 years of continuous service in the same Level -7.
4	DR. SHOVAN DATTA GUPTA	STA	7	8	2 <sup>nd</sup> upgradation w.e.f 09.01.2024 on completion of 10 years of continuous service in the same Level -7.

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5	SHRI SAGNIK CHOUDHURY	TA	6	7	2 <sup>nd</sup> upgradation w.e.f 18.03.2024 on completion of 10 years of continuous service in the same Level -6.
6	SHRI KAMALA KANTA SINHA	LAB. ASSISTANT	5	6	2 <sup>nd</sup> upgradation w.e.f 08.10.2024 on completion of 10 years of continuous service in the same Level -5.
7	SMT. U. ANIMA SINGHA	MTS	2	3	2 <sup>nd</sup> upgradation w.e.f 30.09.2023 on completion of 10 years of continuous service in the same Level -2.
8	SHRI KEDARMALA	MTS	1	2	1 <sup>st</sup> upgradation w.e.f 29.05.2022 on completion of 10 years of continuous service in the same Level -1.
9	SHRI HIRANMOY MALAKAR	LDC	2	3	1 <sup>st</sup> upgradation w.e.f 10.09.2021 on completion of 10 years of continuous service in the same Level -2.
10	SHRI SUAMLAL NGIR RANGLONG	MTS	2	3	2 <sup>nd</sup> upgradation w.e.f 30.09.2023 on completion of 10 years of continuous service in the same Level -2.

II. Financial upgradation under DACP scheme of the following Non-Teaching employees:

Sl. No.	Name of the Employee with Designation	Promoted to the post of	Present level in Pay Matrix	Level in Pay Matrix after promotion to CMO	Date of effect
1	DR. DARSHANA PATOA, CMO	CMO (NFSG)	12	13	3 <sup>rd</sup> Promotion w.e.f 27-05-2023 on completion of 04 years of continuous service in the same Level -12.
2	DR. SUROJIT HASNU, CMO	CMO (NFSG)	12	13	3 <sup>rd</sup> Promotion w.e.f 30-06-2023 on completion of 04 years of continuous service in the same Level -12.

The matter was placed before the Executive Council for ratification.

**Resolution :** The Council ratified the financial upgradation under MACP/DACP scheme in respect of the following 12 non-teaching staff of Assam University Silchar and Diphu Campus.

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**Item No. 50: Adoption of UGC letter No. F.31-20/98(CU/JCRC) dated 18<sup>th</sup> May 2007 :**

**EC:175:06-25:50 :** In response to a letter No.103/744/2008-Estt/287 dated 05.02.2025 of the University with regard to clarification sought on grant of pay scale and change in the age of superannuation for the post of workshop superintendent of School of Technology; the Under Secretary of UGC has conveyed vide letter No. F.31-15/97(JCRC)Vol. III dated 27<sup>th</sup> May 2025 to comply with UGC letter No. F.31-20/98(CU/JCRC) dated 18<sup>th</sup> May 2007. The letter was tabled in the meeting for consideration to adopt.

**Resolution :** The Council adopted the same and authorized the Vice-Chancellor to implement the same for the University Workshop Superintendent on verification of credentials in light of UGC guidelines.

**Item No. 51: Non-compliance of office order on providing adequate information on Service matters for recording and updating of Service book :**

**EC:175:06-25:51 :** Proper recording and updating of Service book is a mandatory requirement of office. To record and update the Service book, notices were issued and still it was observed that some records were due to be updated for some employees. Accordingly, steps were taken to inform individual employee separately wherever required. Thereafter, notices were served. Still it is found that the Service records were not duly provided. The matter was placed during the meeting in details for further direction by the Council.

**Resolution :** The Council deliberated on the matter and appreciated the action taken by the University. The Council authorized the University administration to put on hold the allowance associated with pay for two months for those who have not yet provided necessary information for correcting/updating records in Service book even after official intimation by the office to the person concerned. If the concerned employees do not comply even after holding allowances associated to the pay as above; then, the Council opined that Vice-Chancellor should initiate disciplinary action against such employee(s).

**Item No. 52: Item from the Chair:**

**EC:175:06-25:52.1 : Proposal for permanent Admission Cell :**

The Chairman placed the matter before the Council on the basis of decision of the Admission Committee.

**Resolution :** After details discussion the Council approved the proposal and authorized the Vice Chancellor to take necessary steps for the same.





**EC:175:06-25:52.2 : Matter related to irregular promotion of Dr. Samira Behera, Department of Mathematics, Assam University :**

An Audit query was raised by CAG vide Audit enquiry reference: #2 (AENQ-501219) dated 4<sup>th</sup> April 2024 whereby the then CAG visiting team observed that inspite of reported irregularities of promotion in case of Dr. Samira Behera, "the University has not taken any action on it. With all irregularities in promotion Prof Samira Behara is getting all financial benefits of higher pay. This is in a way misappropriation of public funds". Accordingly, the matter was re-examined. A 3-member Committee was constituted vide No. AUR/21-1/2025 dated 1<sup>st</sup> April 2025 with an external member as the Chairperson. The said Committee after examination of the documents/records/concerned matter submitted its report. The report was tabled by the Chairperson of the EC for discussion and direction.

**Resolution:** The Report of the 3-Member Committee constituted vide No. AUR/21-1/2025 dated 1<sup>st</sup> April 2025 observed that "the promotions granted are not in order and may be reverted". The Committee observations are exactly in line with that of the Fact Finding Committee constituted vide notification No.104/19/2012-Estt/Part-IV/14119-23 dated 29.08.2016 (Prof. D K Pandiya committee Report) and recommended to revert such promotions granted to Dr. Samira Behera vide order No.104/19/2012-Estt/1795-1810 dated 09.04.2015. The Committee added that "thereafter, Dr. Samira Behera may be advised for submission of fresh application for CAS for respective positions separately in accordance with UGC Regulations as applicable". The Council members had a detailed discussion on the report and approved the same. The EC in supersession of the earlier resolution vide EC:101:04-15:24.17 dated 4<sup>th</sup> April 2015, resolved to cancel the promotion order issued vide No.104/19/2012-Estt/1795-1810 dated 09.04.2015 and place Dr. Samira Behera as Lecturer (Senior Scale) which was the position held by him prior to such irregular promotions. Subsequently, Dr. Behera will be placed in an appropriate Stage of Assistant Professor and Pay Level at par with Lecturer (Senior Scale) in accordance with 7<sup>th</sup> CPC norms. Accordingly, all financial benefits drawn by Dr. Samira Behera due to such irregular promotion through CAS vide order No.104/19/2012-Estt/1795-1810 dated 09.04.2015 stands recoverable and shall be adjusted against his future emoluments. Further, all positions currently held by Dr. Samira Behera in different Statutory Bodies by virtue of holding such irregular promotions stands terminated forthwith. Dr. Samira Behera may submit fresh application for CAS for respective positions separately in accordance with UGC Regulations as applicable. Accordingly, the Council authorized the Vice-Chancellor to take necessary action and directed the Registrar to issue the order with the approval of the Vice-Chancellor as per the resolution of the Council.





**EC:175:06-25:52.3 : Matter related to the case of Dr. Sudipto Sarkar :**

Dr. Sudipto Sarkar, Associate Professor, Assam University was issued Chargesheet vide No. AUS/Legal/F-01/(DPP-SS)/2025 dated 12.02.2025 by the University under Major penalty provisions of Rule 11 of the CCS(CCA) Rule 1965. The Charges were:

1. Defied direction of the higher authority and willfully did not report to the duty as asked by the University.
2. Violating the code of professional ethics for teaching and working at Assam University, Silchar.

The Charges were refuted by Dr. Sudipto Sarkar by his written response to the Chargesheet dated 07.03.2025. Following refutation of Charges by Dr. Sudipto Sarkar, Inquiry Committee was constituted as per rule. Further, as per rule, the Inquiry Officer communicated to Dr. Sudipto Sarkar about the constitution of Inquiry Committee to proceed with the Inquiry. However, Dr. Sarkar did not co-operate to the Inquiry officer. Therefore, based on the already submitted written response to the chargesheet, the Inquiry officer examined the case and submitted the Inquiry report. The Inquiry report was thereafter forwarded to Dr. Sudipto Sarkar for his final comments. Accordingly, Dr. Sudipto Sarkar submitted his final comment which has been tabled in the meeting of the Executive Council along with a copy of Inquiry Report and the Chargesheet for a decision. The Council authorized the Vice-Chancellor to take necessary action accordingly.

**Resolution :** The Council perused the entire matter and agreed to the Inquiry report. The Council observed that the Charges are established against Dr. Sudipto Sarkar. The Council accordingly resolved to impose Major Penalty provisions under Rule 11 of the CCS (CCA) Rule 1965. The Council decided to send Dr. Sudipto Sarkar on "Compulsory Retirement" under Rule 11(vii) of the CCS(CCA) Rule 1965 as a major penalty with immediate effect.

**Item No. 53: Any other item with permission from the Chair :**

**EC:175:06-25:53.1 : Matter related to Alumni Association of the University :**

**Resolution :** The minutes of the Alumni Association dated 29.08.2023 was placed before the Council for consideration. The Council noted the same and advised to host an Alumni webpage in Assam University website. The revision of Alumni fee shall be referred to fee revision Committee of the University.

**EC:175:06-25:53.2 : Recruitment and Promotional Rule of Non-Teaching Staff :**

**Resolution :** The Recruitment and Promotional Rule 2024 was submitted to concerned Ministry for approval. However, the same was returned for submission through the SAMARTH Portal. It was also noticed that some modifications are necessary in Recruitment Rule. The Council authorized the University administration to make necessary modifications and submit the same through SAMARTH. The modifications effected are as follows:

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Sl No.	Issue	Existing	Modified
1.	Experience in Educational Administration for candidates from Academics/teaching profession for Statutory/Equivalent Posts	Experience in Educational administration: Minimum of 5 years continuous administrative experience as Head of the Department/Dean of School/Head of Institute (as per EC:165:03-24:21 dated 21.03.2024)	Experience in Educational administration: Minimum of 5 years administrative experience as Head of the Department/Dean of School/Head of Institute not below Level 13 of the 7 <sup>th</sup> CPC or equivalent.
2.	Executive Engineer	Graduate in appropriate branch of Engineering from a recognized University, possessing good working knowledge of (Civil/ Electrical/ Mechanical) Engineering.	<p>1. A first class Bachelor's Degree in Civil Engineering from a recognized Institute/University or equivalent..</p> <p>2. A minimum of 8 years experience as Assistant Engineer in the relevant field from CPWD/State Government PWD services or similar organized services/Semi Government/PSU/Statutory or Autonomous organization/University system or reputed private organizations.</p> <p><b>Desirable Qualifications:</b> Experience in construction of multi-story buildings and planning/estimation/ measurement/tendering as per the CPWD/PWD norms. Good knowledge of CPWD manuals, preparations/checking of estimates, drawings, structural details, bill of quantities, substitute/deviation items statements and other associated issues related with building and constructions.</p>
3.	Matter relating to recruitment by promotion/deputation/absorption of Laboratory Assistant	In service Laboratory Attendant with 5 years continuous Service from the same departments failing which from departments with relevant qualification	In service Laboratory Attendant with 5 years continuous Service from the same departments failing which from other departments.

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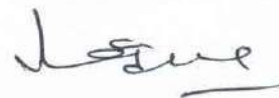


4.	Educational and other qualifications required for direct recruitment as PRO	<p>i. Masters Degree with at least 55% of marks or its equivalent grade of B in the UGC 7 point scale in Journalism and Mass Communication from recognized University / Institute.</p> <p>ii. At least Five years' experience in the editorial department/ Centre of any Central / State Govt. department / PSU/ Central / State Educational Institutions established English/ regional Newspaper accredited with ABC, National News Agencies, Radio or Television, Film Media, reputed advertising agencies with excellent command of speaking in English, Hindi and Regional Language.</p>	<p>i. Masters' Degree with at least 55% of marks or its equivalent grade of B in the UGC 7 point scale in Journalism and Mass Communication/Public administration from recognized University / Institute.</p> <p>ii. At least Five years' experience in Level 7 of the 7<sup>th</sup> CPC.</p> <p>iii. Has excellent command of speaking in English, Hindi and Local Language.</p>
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There being no other agenda, the meeting ended with a vote of thanks to and from the Chair.



(Dr. Pradosh Kiran Nath)  
Registrar & Ex-officio-Secretary  
Executive Council  
Assam University, Silchar



(Prof. Rajive Mohan Pant)  
Vice Chancellor & Chairman  
Executive Council  
Assam University, Silchar