



**ASSAM UNIVERSITY**

(A Central University)  
Silchar 788011  
Assam, India

**অসম বিশ্ববিদ্যালয়**

(এক কেন্দ্রীয় বিশ্ববিদ্যালয়)  
সিলচর ৭৮৮০১১  
অসম, भारत

### **NOTIFICATION**

It is for general notification of all concerned that the Quarter Allotment and Advisory Committee (QAAC) has prescribed the following guidelines related to residential accommodation at the University campus :

(i) The Engineering Section will inspect the quarter before allotment and arrange necessary repairs/renovation as required.

(ii) The Engineering Section will then submit a technical fitness certificate for occupation.

(iii) Based on the technical fitness certificate and the QAAC's recommendation, the allotment order will be issued to eligible applicants. The Estate Section will also arrange a joint visual inspection with the allottee immediately after allotment to identify any major defects (as far as practicable) that could delay occupancy. In case of any major defects, the allottee must immediately inform the concerned section for necessary rectification. If no apparent defects are found, the allottee must formally occupy the quarter within seven (7) days of receiving the allotment order. Failure to do so will result in the deduction of applicable HRA and license fees from the date of issue of the allotment order, and these deductions will continue monthly unless otherwise decided by Assam University. If occupancy occurs within seven days of receiving the allotment order, the deduction of HRA and license fees will commence from the date of occupancy.

(iv) If major defects are observed after the issuance of the allotment order, the date of occupancy will be considered within seven (7) days after rectification and intimation by the Engineering Section. Failure to occupy within this period will result in necessary deductions as per the previous clause.

(v) Intimation of the allotment order will be provided to eligible applicants via hardcopy/email/ WhatsApp message /publication on the Assam University website. The allotment order will be deemed received by the applicant on the earliest of the date of receipt of the hardcopy/email/ WhatsApp message/ publication on the Assam University website.

(vi) Furthermore, any applicant who declines to occupy the allotted quarter without providing a genuine reason or does not respond to the allotment order within stipulated time, such applicants will not be considered any re-allotment for one year from the date of issue of allotment order. In addition such allottee has to pay one month applicable IIRA and license fee. The vacant quarter in such cases will be allotted to the next eligible applicants, as decided by QAAC.

(vii) The above guidelines will be considered as a part of Quarter Allotment Regulations of Assam University Silchar.

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Registrar



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**असम विश्वविद्यालय**  
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dated: 23/7/25

Copy to:

- i) PS to VC for kind information of the Vice Chancellor
- ii) Finance Officer for information
- iii) Executive Engineer for information and needful
- iv) Chairman, QAAC for information
- v) Director, Computer Centre for uploading at the Assam University website
- v) File

  
Registrar