



ASSAM UNIVERSITY::SILCHAR

MINUTES OF THE 11TH MEETING OF THE QUARTER ALLOTMENT AND ADVISORY COMMITTEE HELD ON 21-07-2025 AT THE OFFICE OF THE REGISTRAR, ADMINISTRATIVE BUILDING

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| 1. Prof. Asoke Sen | : Chairperson |
| 2. Dr. P.K.Nath
Registrar | : Member |
| 3. Dr. Subhadeep Dhar
Finance Officer i/c | : Member |
| 4. Dr. Ajita Tiwari
Senior Most Assistant Professor | : Member |
| 5. Secretary/President (AUTA) | : Member |
| 6. Secretary/President, (AUNTEA) | : Member |
| 7. Er. Nirmalya Sarma Roy
Estate Officer | : Member Convener |

Following the commencement of deliberations, the Chairperson extended a welcome to all members and requested the Member Convener to brief the committee and present relevant records for further discussion and resolution adoption.

Subsequently, the committee engaged in thorough discussions regarding the existing regulations for quarter allotment. Members were also informed about the number of applications received and their respective dates of receipt.

The following resolutions were adopted:

Resolution No. 1: The committee members confirmed the minutes of the previous meeting, specifically those of the 10th Quarter Allotment and Advisory Committee meeting held on 11th June, 2025.

Resolution No. 2: Allotment/Shifting of quarters to employees based on applications received:

1. **Dr.C.B.Khobragade, Assistant Professor, Dept. of Agricultural Engineering and Dr.Thejani-i Pohena, Assistant Professor, Dept. of Law**

The committee members went through the application submitted by Dr. Khobragade, wherein he has requested to shift to the lower storey quarter of the same building (currently occupied by Mr.M.Handique, Dept of CSE, which is anticipated to be vacated soon by Mr.Handique), because

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of his recent leg injury and is evident difficulty to climb stairs to his existing upper story quarter unit.

The committee members further went through the response application (with reference to the allotment order dated 08-05-2025) submitted by Dr. Thejani-i Pohen a regarding readjustment of quarter from her allotted quarter no. Type 4 Q.No 36 to Type 4 Q.No. 28 (currently occupied by Dr.M.Handique) citing her health issues with the Barak Valley heat.

In this regard, the committee members opined that the health condition of Dr. Pohen a and Dr.C.B.Khobragade will be examined by University Medical Officer(s). Certificates from an authorized Medical Officer(s) will be obtained. The Medical Officer(s) will assess whether they can stay on the top floor or if they require ground floor accommodation due to their health. Based on these reports, the committee will take further decision regarding allotment. The Medical Officer(s) should also mention who has higher medical urgency and if it is permanent in nature.

The said applicants need to submit the report of Medical Officer within 14 (fourteen) days from the intimation by the Estate Section for further consideration by the QAAC. Such intimations can be via whatsapp message/via text message/via email/date of uploading at the Assam University website (whichever is earlier).

(ii) Dr.Abhijit Biswas, Assistant Professor ,Dept. of Computer Science and Engineering:

The committee members went through the application dated 06-06-2025 requesting allotment of quarter citing the reference of his previous application in the year 2023. In this regard committee members are of the opinion that, quarter will be allotted in due course subject to vacancy of the quarter, entitlement and seniority of Dr.Abhijit Biswas, following the quarter allotment regulations adopted by Assam University Silchar.

(iii) Miss Sucharita Roy, LDC

The committee members went through the application of Miss S.Roy, and considering the vacancy and her entitlement, Type 2 (Quarter No.5) is allotted.

Resolution No. 3: Item from the Chair:

i) Publication of general guidelines in case of non-acceptance of allotted quarter:

The committee as per the approved guidelines discussed in the 9th QAAC meeting dated 22/04/2025 and recommended to publish the same in the Assam University website for wider publicity, which will help to acquaint the new applicants for future quarter allotment. Further the guidelines will be treated as a part of quarter allotment regulations adopted by Assam University Silchar.

ii) Allotment of quarter to PWD candidate ,Dr. Ajay Kumar Swarnakar, Assistant Professor Dept. of Agricultural Engineering: The committee reviewed the matter of Dr.Swarnakar regarding his allotment as a PWD candidate as per his earlier submitted application dated...20.09.2024....In this regard the committee further verified his disability certificate

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and suggested the allotment of quarter Type 4 No. 31.....subject to vacancy of the quarter by the existing occupant i.e. Dr. Remith George Carrie, Associate Professor, Dept of Education.

iii) Publishing a comprehensive list of applications for quarter allotment in the Assam University website

The committee recommended uploading a comprehensive list of application for residential accommodation to the Assam University website. This list will include the applicant's name, application date, and joining date to ensure transparency and avoid ambiguity. Incomplete applications will not be considered and will become null and void.

iv) Exploring the possibilities to ensure quarter application in SAMARTH portal

The Estate Officer was tasked with exploring the feasibility of online applications for residential accommodation through the SAMARTH portal to ensure proper record-keeping and transparency.

With no other items for discussion, the meeting concluded with a vote of thanks from and to the Chair.


ASOKE K SEN

Chairperson

Quarter Allotment & Advisory Committee



Member-Convener

Quarter Allotment & Advisory Committee