



**ASSAM UNIVERSITY**  
(A Central University)  
**Silchar 788011**  
**Assam, India**

**অসম বিশ্ববিদ্যালয়**  
(এক কেন্দ্রীয় বিশ্ববিদ্যালয়)  
সিলচর ৭৮৮০১১  
অসম, ভারত

### NOTIFICATION

It is notified for information of all concerned that APAR of the year 2025 will be available in the CAS module of SAMARTH portal from 09/02/2026 onwards. Officers to be reported upon are to duly filled in their part of the APAR and to submit this to their reporting officers under which they worked for a minimum period of 15 days in 2026, so that the reporting officers can forward these to the reviewing officers within the stipulated time as shown below :-

Officers to be reported upon	Reporting Officer	Reviewing Officer	Accepting Authority
From 10/02/2026 to 24/02/2026	From 25/02/2026 to 11/03/2026	From 12/03/2026 to 01/04/2026	From 02/04/2026 to 22/04/2025

Further, required benchmark for promotion/financial up gradation under MACP/DACP scheme/Senior Scale as the case may be is given herewith in Annexure- I and II respectively :-

Annexure -I

Sl. No.	Category of Officers	Benchmark for Promotion
1	Level – 2 to Level -11	Good
2	Level – 12 and above	Very Good

Annexure -II

Sl. No.	Category of Officers	Benchmark for MACP/DACP/Senior Scale as the case may be
1	Irrespective of all Levels	Very Good

All concerned are hereby made aware of the fact that system of the SAMARTH portal will not accept reporting/reviewing/accepting beyond the stipulated date mentioned above.

Registrar

No. 104/67/2020/Estt-I/2098-2112

Date :- 28 / 02 / 2026

Copy for information and necessary action to :-

1. PS to VC for kind information of the Vice-Chancellor.
2. Nodal Officer/ Associate Nodal Officers, SAMARTH.
3. Dean of schools, Assam University, Silchar.
4. Head of PG Departments, Assam University, Silchar.
5. Director, Computer Centre for uploading the notification in Assam University website.
6. All Officers, Assam University, Silchar.
7. Incumbents concerned.
8. File.

Registrar