



AGENDA ITEMS

OF

183RD MEETING (SPECIAL) OF THE EXECUTIVE COUNCIL

TO BE HELD ON
25th JUNE 2026 AT 03.00 PM
IN THE HEMANGA BISWAS COMMITTEE ROOM
OF THE VICE-CHANCELLOR'S SECRETARIAT

ASSAM UNIVERSITY

(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF
PARLIAMENT)

SILCHAR

Assam University, Silchar

Agenda item for 183rd Meeting (Special) of the Executive Council to be held on 25th June 2026 at 03.00 P.M. in the Hemanga Biswas Committee Room of the Vice-Chancellor's Secretariat, Assam University, Silchar.

(A) Agenda item for approval/decision by the Council:

Item No. 1 : Termination of Lien of Dr. Apurba Jyoti Mazumder, Assistant Librarian, on Confirmation of Service in Cotton University:

Dr. Apurba Jyoti Mazumder, Assistant Librarian, Assam University, was granted lien for a period of one-year w.e.f. 22.11.2023 to 21.11.2024 to enable him to join the post of Librarian at Cotton University. Subsequently, the lien was extended for a further period of another year w.e.f. 22.11.2024 to 21.11.2025.

Upon successful completion of the probation period, the services of Dr. Mazumder have been confirmed by Cotton University with effect from 22.11.2023. His service in Assam University may be treated as terminated on technical grounds with effect from 22.11.2025.

The matter is placed before the Executive Council for consideration and approval of the termination of lien of Dr. Apurba Jyoti Mazumder, Assistant Librarian, Assam University, with effect from 22.11.2025.

Item No. 2 : Approval of the recommendations 76th meeting of the Finance Committee of Assam University slated on 25th June 2026 :

The minutes of the 76th meeting of the Finance Committee of the University slated on 25th June 2026 will be placed on the table for consideration and approval by the Executive Council.

Item No. 3 : Approval and adoption of Annual Accounts of Assam University for the Financial Year 2025-26 :

The Annual Accounts of the Assam University i.e. Receipt & Payment Account, Income & Expenditure Account, Balance Sheet and relevant Schedules for the financial year 2025-26 in the Revised Format of Accounts communicated by the Ministry of Human Resource Development, Department of Higher Education, Government of India vide their letter no. 29-4/2012-IFD dated 17th April, 2015 with the approval by the Office of the Comptroller & Auditor General of India, vide their letter no. RC (AB)/ Misc./ Format of A/cs./ 04-31/2013 dated 10th April, 2015 will be placed as an annexure to the agenda item in a separate folder.

The Annual Accounts of the University for the financial year 2025-26 with due recommendations by the 76th meeting of the Finance Committee of Assam University slated on 25th June 2026 vide Agenda Item No. FC:76/04 under Section 19 (7) of the

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Statutes of the University will be placed before the Executive Council of the University for approval and adoption and submission to the Comptroller & Auditor General of India for certification.

Item No. 4 : To finalize the seniority list of faculty members :

It has come to notice that the minutes of 87th EC meeting vide resolution No. **EC:87:12-12:57.2(a)** has formulated guidelines for preparing the seniority list of different cadres of teachers' of the University. However, it seems that the existing seniority list has not been duly notified. Therefore, it is proposed that the existing seniority list may be re-looked by a Committee in the light of guidelines framed by 87th EC and UGC/MoE/GoI guidelines, if any in this regard and finalize the same after publishing the draft for views of the stake holders. Till then, however, the existing seniority list may continue to be followed for various administrative purposes. The entire exercise may be completed within a span of three months.

The matter is placed before the Council for consideration.

(B) Agenda item for ratification by the Council:

Item No. 5 : Adoption of Jeevan Pramaan - a Digital Life Certificate Portal in Assam University :

A significant number of employees from both teaching and administrative cadres under Old Pension Scheme of Assam University are retiring every year. Assam University is preparing to switch over to the National Jeevan Pramaan Portal to facilitate Digital Life Certificate to enable the pensioners irrespective of their location or health condition to submit their Life Certificates online conveniently and without hardship.

A communication has been made with Jeevan Pramaan Project, New Delhi for registering Assam University on the Jeevan Pramaan Portal with a request to register the Vice-Chancellor, Assam University as Pension Sanctioning Authority and the Finance Officer, Assam University as Pension Disbursing Authority. On receipt of registration approval, the portal will be activated in respect of Assam University.

Hon'ble Vice-Chancellor, Assam University has approved the proposal for adoption of Jeevan Pramaan - a Digital Life Certificate Portal in Assam University.

Submitted to Executive Council of the University for ratification of adoption of Jeevan Pramaan in Assam University.

Item No. 6 : Promotion of Non-Teaching employees under Seniority-cum-fitness:

On recommendation of Departmental Promotion Committee meeting held on 2nd June 2026 following 13 numbers of Assam University Non-Teaching employees promoted under Seniority-cum-fitness as details below:-

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Sl. No.	Name	Promoted to the post of	Category under which promoted	Pay Matrix Level
1	Shri Angshuman Dutta	Assistant Registrar	UR	Level-10
2	Shri Ranjit Das	Section Officer	SC	Level - 7
3	Shri Partha Pratim Bhattacharjee	Assistant Section Officer	UR	Level - 6
4	Shri Dipak Barman	Assistant Section Officer	ST	Level - 6
5	Dr. Durga Sharma	Senior Technical Assistant	UR	Level - 6
6	Dr. Nayanjyoti Mazumdar	Technical Assistant	UR	Level - 5
7	Shri Saroj Kumar Mandal	Semi Professional Assistant	UR	Level - 5
8	Smt. Sriparna Das Purkayastha	Library Assistant	UR	Level - 4
9	Smt. Shova Shrestha	Technical Assistant	UR	Level - 5
10	Shri Nazrul Islam Barbhuiya	Assistant Section Officer	UR	Level - 6
11	Shri Himangshu Malakar	UDC	SC	Level - 4
12	Shri Dhrubajyoti Deb	UDC	UR	Level - 4
13	Wairopkam Robin Khaba	Technical Assistant	UR	Level - 5

The matter is placed before the Council for ratification.

Item No. 7 : Financial upgradation under MACP scheme of the following 88 Non-Teaching employees :

Subject to ratification in the Executive Council meeting, financial upgradation under MACP scheme has been granted to the following 88 Non-Teaching employees and an office order has been issued to this effect.

Sl. No.	Name of the Employee	Designation	Present level in Pay Matrix	Level in Pay Matrix after grant of MACP	Date of effect
1.	Nirmalya Sarma Roy	Estate	7	8	09/04/2025
2.	Debasish Chakraborty	PRO	10	11	09/04/2025
3.	Prasanta Kumar Das	ASO	6	7	07/10/2025
4.	Anupam Chouhury	ASO	6	7	07/10/2025

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5.	Sankar Suklabaidya	ASO	6	7	16/05/2025
6.	Ruma Dey	ASO	6	7	16/05/2025
7.	Himangshu Malakar	UDC (O)	3	4	04/08/2025
8.	Satyajit Nath	UDC	5	6	29/06/2025
9.	Tanushree Das	UDC	5	6	28/06/2025
10.	Pritima Singha	ASO (O)	5	6	28/06/2025
11.	Kamal Chandra Nayak	UDC	5	6	20/09/2025
12.	Lalrohlu Hmar	UDC (O)	3	4	02/09/2025
13.	Nijoy Kumar Paul	Professional Assistant	7	8	27/03/2025
14.	Sankar Das	Driver	5	6	06/09/2025
15.	Ch. Bhabendra Singha	Driver	5	6	24/06/2025
16.	Swadesh Ranjan Nath	Driver	5	6	22/06/2025
17.	Ratna Deb	LDC	3	4	08/08/2025
18.	Paulomi Debnath	LDC	2	3	01/10/2025
19.	Amrita Chakraborty	LDC	2	3	13/03/2025
20.	Mrityunjay Ray	LDC	3	4	26/10/2025
21.	Jaynanda Barman	LDC (O)	3	4	30/10/2025
22.	Niranjan Das	LDC	3	4	20/10/2025
23.	Munna Goala	LDC (O)	3	4	04/08/2025
24.	Subimal Paul	LDC	3	4	14/08/2025
25.	Rajib Uddin	LDC(O)	3	4	04/08/2025
26.	Sailesh Chandra Das	LDC	3	4	09/08/2025
27.	Prabir Kumar Sinha	LDC(O)	3	4	20/10/2025
28.	Fazal Uddin Ahmed	LDC	3	4	20/10/2025
29.	Kanu Dhar	LDC	3	4	04/08/2025
30.	Nanda Kishore Singha	LDC (O)	3	4	27/10/2025
31.	Shyamal Kumar Das	LDC (O)	3	4	04/08/2025
32.	Baktar Uddin Barbhuiya	PS	7	8	06/01/2025
33.	Himangshu Paul	PS	7	8	09/04/2025
34.	Suranjan Das	PS	7	8	05/11/2024
35.	Santosh Goala	Hindi Typist	2	3	07/10/2025
36.	Madhuparna Paul (Das)	Stenographer	6	7	13/11/2025
37.	Lopa Purkayastha	PS	7	8	05/11/2024
38.	Utpal Das	Technical Assistant	5	6	09/04/2025

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39.	Uddhab Kalita	STA	6	7	06/01/2025
40.	Dilip Chakraborty	Cook	5	6	26/06/2025
41.	Gonesh Chandra Bhar	Gestetnaer Operator	3	4	23/06/2025
42.	Anita Rani Baidya	Nurse	7	8	18/01/2025
43.	Kutub Uddin	Technical Assistant	5	6	09/04/2025
44.	Kajal Kanti Paul	Cook	5	6	24/06/2025
45.	Jaydeep Yadav	Electrician	4	5	07/10/2025
46.	Rathindra Deb	MTS	3	4	20/10/2025
47.	Anjana Seal	MTS	1	2	12/03/2025
48.	Monilal Akura	MTS	3	4	20/10/2025
49.	Dilip Deb	MTS	3	4	26/10/2025
50.	Shymal Kumar Barman	MTS	3	4	04/08/2025
51.	Kaning Chung Rongmei	MTS	3	4	26/06/2025
52.	Genalal Rabidas	MTS	3	4	04/07/2025
53.	Ananda Debnath	LDC (O)	3	4	08/08/2025
54.	Partha Sarathi Bhattacharjee	PS	7	8	28/07/2025
55.	Tarun Kr. Dhar	PS	7	8	28/07/2025
56.	Kaushik Rn. Das	PS	7	8	28/07/2025
57.	Asish Kr. Dey	PS	7	8	28/07/2025
58.	M. Sanouton Singha	PS	7	8	28/07/2025
59.	Jamil Ahmed Barbhuiya	PS	7	8	28/07/2025
60.	Joydip Dhar Choudhury	PS	7	8	06/01/2025
61.	Nilu Kanta Das	PS	7	8	28/07/2025
62.	Sujit Bhattacharjee	PS	7	8	28/07/2025
63.	Jayanta Kr. Das	PS	7	8	28/07/2025
64.	Dibyendu Das	PS	7	8	28/07/2025
65.	Swagata Das	PS	7	8	28/07/2025
66.	Jahar Uddin	PS	7	8	28/07/2025
67.	Pinak Kanti Roy	PS	7	8	28/07/2025
68.	Bibash Ranjan Nath	PS	7	8	28/07/2025
69.	Surajit Chakraborty	PS	7	8	28/07/2025
70.	Sati Jiban Purkayastha	PS	7	8	28/07/2025
71.	Sanjit Kr. Deb	PS	7	8	28/07/2025

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72.	Ajoy Roy	PS	7	8	28/07/2025
73.	Mary Ao	PS	7	8	28/07/2025
74.	Supratim Choudhury	PS	7	8	28/07/2025
75.	Manabendra Chakraborty	PS	7	8	28/07/2025
76.	Joydip Choudhury	PS	7	8	06/01/2025
77.	Atindra Malakar	PS	7	8	28/07/2025
78.	Pranab Bhattacharjee	STA	6	7	06/01/2025
79.	Prasanta Narzari	Driver	5	6	21/06/2025
80.	Monoranjan Paul	Driver	5	6	21/06/2025
81.	Nazrul Islam Barbhuiya	ASO (O)	5	6	03/07/2025
82.	Supriyo Khajanchi	ASO	6	7	28/06/2025
83.	Shayamal Acharjee	UDC (O)	3	4	09/08/2025
84.	Debashish Deshmukhya	Semi Professional Assistant	6	7	27/03/2025
85.	Rousonara Begum Laskar	Pharmacist	6	7	26/12/2024
86.	Mahim Lal Baishnab	Junior Engineer (Electrical)	7	8	26/06/2025
87.	Gula Ahmed Laskar	Ex-UDC	5	6	16/09/2025
88.	Wairokpam Robin Khaba	Lab. Assistant	4	5	09/04/2025

Subsequently, it was identified during scrutiny by the Finance Section of the University that there exists a pending CAG Audit para (IR 2015-16 later upgraded in 2023-24) on Irregular Grant of Promotion/Upgradation with respect to Stenographers for which the pay fixation proposals were not placed for approval.

In view of the said findings, consequent upon the observation of the CAG Audit; the matter has been intimated to all the said incumbents that the MACP benefit to the aforesaid In-service Private Secretaries, issued vide office order No. 104/89/2018-Estt./2227-2317 dated 11.11.2025 cannot be extended until the audit objection is resolved.

The pay fixation under MACP scheme for rest of the 88-23=65 employees is in process and shall be completed shortly.

Meanwhile, the affected Private Secretaries has submitted an appeal for consideration of their MACP cases as per the order issued by the University in this regard, as already mentioned above. The matter is placed before the members of Executive Council for perusal and direction.

Item No. 8 : Item from the Chair :


Registrar