

असम विश्वविद्यालय
(एक केन्द्रीय विश्वविद्यालय)
सिलचर - 788 011
असम, भारत



ASSAM UNIVERSITY
(A Central University)
Silchar - 788 011
Assam, India

NOTIFICATION

This is for the information of all concerned that, as approved by the Competent Authority of Assam University, the **Undergraduate Research Policy (UGRP)** for the **Four-Year Undergraduate Programme (FYUGP)** in the affiliated degree colleges under Assam University is attached herewith.

The **Undergraduate Research Policy (UGRP)** shall come into force with immediate effect.

(Dr. Pradosh Kiran Nath)

Registrar

Assam University, Silchar

Date: 13.07.2026

AUD-33/1996/406

Copy to:

1. PS to VC for kind information of Hon'ble Vice Chancellor, Assam University, Silchar
2. Principal, All Affiliated Degree Colleges under Assam University for information and necessary action
3. Director, College Development Council, AUS for information and necessary action
4. Controller of Examination, AUS for information
5. Director, Computer Centre with a request to upload the Under Graduate Research Policy in the University website
6. File

Registrar

Assam University, Silchar



UNDERGRADUATE RESEARCH POLICY
(UGRP)
for
FOUR YEARS UNDERGRADUATE PROGRAM (FYUG)



ASSAM UNIVERSITY, SILCHAR

knai



PREAMBLE

In alignment with the National Education Policy (NEP-2020), this Undergraduate Research Policy (UGRP) of Assam University, Silchar aims to promote a strong research culture at the UG level by integrating research, innovation, critical thinking, and experiential learning into undergraduate curriculum. The policy envisions nurturing inquiry driven, ethically grounded, and socially relevant research competencies among the undergraduate students of different streams.

2) VISION

To cultivate a vibrant undergraduate research ecosystem that fosters creativity, interdisciplinary thinking, innovation, and problem-solving skills, thereby preparing students for higher education, research careers, entrepreneurship, and societal leadership.

3) OBJECTIVES

- To introduce research as an integral component of undergraduate education.
- To develop critical thinking, analytical skills, and scientific temper among students.
- To encourage interdisciplinary and multidisciplinary research as envisaged in NEP 2020.
- To provide opportunities for hands-on research, innovation, and project-based learning.
- To promote ethical research practices and academic integrity.
- To facilitate student participation in seminar-conferences, encourage them in publications, patents, and innovation challenges.

4) SCOPE

This policy applies to all undergraduate programmes offered by alignment with the National Education Policy (NEP-2020), this UGRP of Assam University, Silchar across all disciplines, including Arts, Science, Commerce, and allied fields.

5) TYPES OF UNDERGRADUATE RESEARCH

Undergraduate research activities may include, but are not limited to:

- Course-based research projects
- Mini projects
- Summer research internships
- Community-based and field-based research
- Industry-oriented and applied research
- Interdisciplinary and multidisciplinary projects
- Innovation, design thinking, and product development

A handwritten signature in black ink, appearing to be "knei", is located at the bottom right of the page.



UNDERGRADUATE RESEARCH COMMITTEE

- A) Centrally, an Undergraduate Research Committee shall be constituted in the University level to oversee the implementation of this policy.

Composition:

- Chairperson: Chairman, NEP Cell, AUS
- Member Convenor: Director, College Development Council, AUS
- BUGS Chairman from different university departments running UG courses
- Representative six members from different college (3 Principals & 3 teacher members)
- Controller of Examination (or nominee)
- Coordinator, NEP Cell, AUS

Functions:

- Framing guidelines/policy for UG research activities and its compliance
- Ensuring compliance with ethical standards

- B) Moreover, at the Department level (in both University and affiliated Colleges), the undergraduate Research Committee (UGRC) shall be constituted with the following members to implement the functions listed below.

Composition:

- Chairperson: Principal of the college / Dean- for AUS departments
- Member Convenor: Head of the Department
- All the eligible faculty members of the department - member
- One member from allied department

Functions:

- Selection of students, distribution of selected students among the guides
- Review of progress of research activities
- Evaluation process

7) CRITERIA FOR OFFERING THE COURSE IN THE FOURTH YEAR

A) For offering Honours in the fourth year, the following are the institutional criteria:

- **Faculty Strength:** A minimum of 2 (two) sanctioned posts of Assistant/Associate Professors in the concerned department.

However, against the two sanctioned posts, a minimum of one post should be filled in and a guest faculty against the vacant post should be engaged for the entire academic session as per the extant rule



How to apply: Principal of the college / HoD of the concerned university department will fill up the proforma (**Annexure-I** for UG Honour Courses) and communicate to the university authority for approval. For colleges managed by private management the proposal of opening of Honours will be decided by the Undergraduate Research Committee (6/A) based on application received from the college (Annexure-I) and on recommendation of the same by the department level UGRC (6/B).

- **Mobility:** Frameworks should be established to allow for the mobility of students within the college ecosystem.
- **Infrastructure:** Colleges must demonstrate properly maintained Laboratory and Library facilities relevant to the field of study.
- **Monitoring:** A University-level committee should be established to monitor the program and ensure standardized academic quality.

B) For offering Honours with Research in the fourth year, the following are the institutional criteria:

To maintain the integrity of the Research degree, the following are the criteria:

- **Faculty Strength:**
 - a. A minimum of 3 (three) sanctioned posts of Assistant/Associate Professors in the concerned department.
 - b. However, against the minimum 3 sanctioned posts, a minimum of 2 posts should be filled in and a guest faculty against the vacant post should be engaged for the entire academic session as per the extant rule.
 - c. The Guest Faculty is not allowed to supervise students pursuing Honours with Research.
- **Allocation of Supervisor for Honours with Research:** Eligibility criteria to be a Supervisor, Number of students for honours with research permissible per Supervisor, etc:
 - a. For guiding a scholar (who wishes to pursue Honours with Research), faculty/faculties of the concerned department should have Ph. D. Degree and at least 5 (five) research publications in Peer-reviewed or referred journals. Such faculties also should have a minimum of 5 (five) years of teaching experience at the degree level.
 - b. For colleges managed by private management, the proposal to open Honours with research will be decided by the Undergraduate Research Committee (6/A)

hrai



based on applications received from the college (Annexure-II) and the department-level UGRCs (6/B) recommendation.

- c. An eligible Associate Professor and Assistant Professor can guide up to 6 and 4 research scholars, respectively, at any given time.
- **How to apply:** Principal of the college / HoD of the concerned university department will fill up the proforma (**Annexure-II** for UG Honour with Research Courses) and communicate to the university authority for approval.
 - **Infrastructure:** Colleges must demonstrate properly maintained adequate Laboratory and Library facilities with journal access relevant to the field of study.
 - **Monitoring:** The University-level central committee will monitor the program and ensure academic quality.

8) UNDERGRADUATE RESEARCH GUIDESHIP

- The permanent faculty members of different discipline (having requisite qualification) will act as undergraduate research guide.
- Faculty members shall encourage student participation in research, innovation, and publication.
- The workload related to undergraduate research guideship may be recognized as part of academic responsibility of the faculties.

9) STUDENT ELIGIBILITY AND SELECTION PROCEDURE

- Assam University, Silchar encourages all the students of different colleges / disciplines to undergo four years degree program with Honours.
- For pursuing study in the fourth year under Honours with research category, a student should have 7.5 CGPA up to 6th semester and should not have any back paper up to 6th Semester.
- Admitted students shall do a research project or dissertation under the guidance of a duly recognized faculty member (with Ph.D. degree) of the College/University department. The research project/dissertation will have to be carried out in the concerned core subject.
- This selection will be done at the department level at university/ colleges by the concerned undergraduate Research Committee (UGRC).
- The selection procedure and assignment of guide must be completed before the end of sixth semester.

knai



10) RESEARCH ETHICS AND INTEGRITY

- All undergraduate research shall adhere to ethical standards, including originality, plagiarism prevention, and responsible conduct of research as set by Assam University, Silchar.
- Students shall undergo brief orientation courses (7 days) on research methodology, ethics, and academic writing. Such orientation courses will be organised at the college/university level. However, departments may jointly organize such program.
- Ethics approval, where ever required, shall be obtained from the institutional ethical committee of Assam university.
- Any dispute or issues related to copyright, plagiarism etc. will be addressed by the Central Undergraduate Research Committee of AUS.

11) INFRASTRUCTURE AND SUPPORT

- For the University departments, the Assam University, Silchar shall provide access to laboratories, libraries, digital resources, and research software during the undergraduate research tenure.
- Affiliated colleges are advised to make available and easy access to all these resources for the students pursuing research at the respective colleges.
- All the MoU signed by Assam University, Silchar is applicable for undergraduate research activities (at colleges) wherever applicable.
- Collaborations with research institutions, industries, and universities at the department levels are encouraged.
- Depending on the availability of fund, the minimal seed funding and travel grants (if required) may be provided by the concerned departments at university/ colleges.

12) DISSEMINATION OF RESEARCH OUTPUT

- Students shall be encouraged to publish research papers in journals, conference proceedings, or institutional repositories.
- Presentation of research outcomes in seminars, workshops, and conferences shall be encouraged.
- Innovation outcomes such as prototypes, designs, and patents shall be supported by Assam University, Silchar at the final stage, subject to endorsement by the central committee (UGRP of AUS).

hnan



13) RECOGNITION AND INCENTIVES

- Outstanding undergraduate research shall be recognized through awards, certificates, and credits.
- Best project awards and innovation grants may be instituted.
- Research achievements may be reflected in transcripts and academic records.

14) EVALUATION AND ASSESSMENT OF UNDERGRADUATE RESEARCH

To ensure quality, transparency, and outcome-based learning, undergraduate research shall be evaluated through a structured and multi-stage assessment process aligned with NEP 2020.

15) EVALUATION COMPONENTS

Undergraduate research evaluation may include the following components:

- Research proposal and literature review
- Periodic progress logbook maintained by the research guide
- Research methodology followed and execution
- Data analysis/design/experimentation/field work
- Final dissertation/thesis
- Oral presentation and viva-voce
- Research output (paper, prototype, patent disclosure, poster, or product, where applicable)

16) EVALUATION STAGES

- **Stage I: Proposal Evaluation (first month of the semester)**

The student shall submit a research proposal outlining objectives, methodology, timeline, and expected outcomes. The proposal shall be evaluated by the departmental UGRC

- **Stage II: Continuous Assessment (second month to the fourth month)**

Continuous assessment shall be carried out through periodic reviews, presentations, and progress reports to monitor research development and feedback of research guide.

- **Stage III: Final Evaluation (semester end)**

The final research output shall be evaluated based on oral presentation and viva voce to be convened by UGRC of the department.

17) EVALUATION COMMITTEE

The evaluation shall be conducted by Departmental UGRC. The members are;

knai



HoD - as Chairman of Departmental Undergraduate Research Committee.

- Research Guide (Internal Examiner).
- All the faculty members from the department.
- External subject expert/industry representative.

18) WEIGHTAGE DISTRIBUTION IN EVALUATION

• First review of Progress (Proposal and literature review) :	30 marks	INTERNAL (90 marks)	Total=300 marks
• Continuous assessment (Second review of Progress)	: 30 marks		
• Continuous assessment (Third review of Progress)	: 30 marks		
• Content of the report/dissertation	: 110 marks	END SEM. (210 marks)	
• Presentation of the report	: 50 marks		
• viva-voce on the work and report	: 50 marks		

19) CREDIT AND GRADING

- Research projects shall carry credits as Four Year Undergraduate Program of Assam University norms
- Evaluation shall follow the institution's grading system.
- Credits earned through research shall be reflected in the student's marksheet.

19) ETHICAL AND QUALITY ASSURANCE

- All submissions (i.e., the dissertations) shall be subjected to plagiarism detection as per institutional policy. The central library of Assam University, Silchar (in case of university departments), and the library of concerned college will facilitate the same.
- All the undergraduate research dissertation/thesis must be accompanied by plagiarism report (with permissible range) duly signed by Librarian of AUS/ College. .
- Non-compliance with research ethics may lead to revision, resubmission, or disqualification.

20) OUTCOME DOCUMENTATION

- All the research dissertation/thesis shall be documented in institutional repositories and shall be maintained by Central Library.

21) MONITORING AND REVIEW

- Periodic review of UG research activities shall be conducted by the Undergraduate Research Committee (UGRC).

knai



Student feedback, mentor reports, and outcome metrics shall be used for continuous improvement.

22) POLICY REVIEW AND AMENDMENTS

This policy shall be reviewed periodically to align with updates in NEP, UGC guidelines, and institutional goals. Amendments may be made with the approval of the competent authority.

23) REMOVAL OF DIFFICULTIES

In case of any confusion, controversy or dispute on matters related to UGRP of AUS that are not mentioned herein, the central committee is empowered to bring it to the notice of Vice Chancellor, Assam University, Silchar for proper redressal through a mechanism that is deemed to be fit.

24) CONCLUSION

The Undergraduate Research Policy, Assam University, Silchar aligned with NEP 2020, aims to transform undergraduate education from rote learning to inquiry-based learning, fostering a culture of research, innovation, and lifelong learning.

A handwritten signature in black ink, appearing to read "Pradosh", is placed above the printed name.

(Dr. Pradosh Kiran Nath)

Registrar

Assam University, Silchar

Date: 13.07.2026



Annexure- I

Application Proforma for Introducing UG HONOUR COURSES under the FYUG Programme in Affiliated Degree Colleges under Assam University, Silchar.

Name of the College:

Year of establishment:

Address:

Name of the Principal:

Email:

Phone No.:

Information on Subjects for which permission is sought for introduction of 4th year (Honours)
of the FYUG Programme (add more rows if necessary)

Subject(s) in which 4 th year FYUG programme on Honours will be introduced	No. of permanent faculty available in the particular subject (as per UGC norms)	No. of Contractual / Gaust faculty available in the particular subject (as per UGC norms)



Details of payment of permission Fees:

Kindly enclose the following:

- i) Faculty details along with biodata.
- ii) Details of classrooms (size, seating capacity, and availability of smart boards).
- iii) Details of laboratories, including apparatus/equipment available to conduct classes for 7th & 8th Semester.
- iv) Details of books and journals available on the subjects for which Honours is proposed.
- v) Details of e-resources available for imparting Honour course.

I, on behalf of College, hereby declare that all the information provided in this annexure is true and correct to the best of my knowledge. I further undertake to strictly comply with the guidelines issued by Assam University from time to time. It is also certified that the college will maintain the required academic, infrastructural, and institutional facilities as mandated under the "*Assam University Undergraduate Research Policy for FYUG Programme 2026.*"

Signature

(Name)

Principal/ Secretary

(Name of the College)



Annexure II

Application Proforma for Introducing UG HONOUR WITH RESEARCH COURSES under the FYUG Programme in Affiliated Degree Colleges under Assam University, Silchar.

Name of the College:

Year of establishment:

Address:

Name of the Principal:

Email:

Phone No.:

Information on Subjects for which permission is sought for introduction of 4th year (Honours with Research) of the FYUGP (add more rows if necessary)

Subject(s) in which 4 th year FYUG programme on Honours with Research will be introduced	No. of permanent faculty available in the particular subject (as per UGC norms)	No. of Contractual / Gaust faculty available in the particular subject (as per UGC norms)



Details of payment of permission Fees:

Kindly enclose the following:

- i) Faculty details along with biodata.
- ii) Details of classrooms (size, seating capacity, and availability of smart boards).
- iii) Details of laboratories, including apparatus/equipment available to conduct classes for 7th & 8th Semester.
- iv) Details of books and journals available on the subjects for which Honours with Research is proposed.
- v) Details of e-resources available for imparting Honours with Research..

I, on behalf of College, hereby declare that all the information provided in this annexure is true and correct to the best of my knowledge. I further undertake to strictly comply with the guidelines issued by Assam University from time to time. It is also certified that the college will maintain the required academic, infrastructural, and institutional facilities as mandated under the "*Assam University Undergraduate Research Policy for FYUG Programme 2026.*"

Signature

(Name)

Principal/ Secretary

(Name of the College)