NOTICE INVITING e-TENDER

Assam University, Silchar, invites online tender with a validity period of 90 (Ninety) days from the date of receipt of tender in prescribed format available in website **http://www.aus.ac.in** **or** **https://eprocure.gov.in/eprocure/app** from the Govt. registered contractors having Civil Registration of APWD/CPWD/MES of appropriate class and category having valid registration for the work as mentioned below: -

Name of Work	**Estimated Cost**	**Time of Completion**	**EMD**	**Application / Form Fee**	**Last date of submission of e-tender**	**Date and time of online Technical Bid Opening**	**Date and time of online Price Bid Opening**
Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.	Rs. 64, 441/-	7 Days	Rs. 1,289/-	Rs. 500/-	13-11-2026 up to 11.00 A.M	16-11-2026 at 11.00 A.M	To be announced after completion of technical bid evaluation

The eligible Contractor who are financially sound and proficient in the similar nature of works are to quote their rate **in Item Rate basis** and rate should be inclusive of all taxes & incidental charges. Self-attested copy of (i) Valid registration certificate (ii) PAN Card (Where PAN of the deducted is not available, Tax at higher of the prescribed rate or 20% will be deducted on all transactions) (iii) GST Registration (with last challan receipt copy), (iv) Work experience on similar nature of work, (v) Bank solvency certificate, (vi) ESI certificate (vii) EPF registration (with last challan receipt copy), (viii) ESI registration (with last challan receipt copy) (ix) Certificate and undertaking in original from the Engineer employed (x) Income Tax Return of Last Financial Year duly signed are to be enclosed/uploaded with the tender without which the tender will not be accepted. The interested bidder may examine the nature of work available in Engineering Section and visit the site to satisfy them about the scope of the work before submitting the tender. The duly filled in tenders can be submitted online up to **11:00 AM of 13-11-2026**. Tenders will be opened on **16-11-2026 at 11.00 A.M** in presence of the tenderers or their authorized representatives.

The detail NIT may be downloaded from university website www.aus.ac.in or https://eprocure.gov.in/eprocure/app Mandatory Tender application/Form fee of Rs. 500/- in the form of demand draft drawn in favour of Assam University, Silchar, payable at Silchar from a scheduled /nationalized bank only, / Cash Counter Assam University Silchar failing which the tender will not be accepted. Kindly submit your bid / tender giving rate in **Item Rate basis** along with terms and conditions through online mode only on e-Procurement portal https://eprocure.gov.in/eprocure/app on or before last date of submission of bid. If the office remains close for any reason, the tender will be received/opened on next working day at same time and place. The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons. Canvassing in any form will be a disqualification for submission of the tender including submission of tender to the university in future.

Sd/-

Executive Engineer (Civil) i/c

File No.AU/PS/Repairing/UCF/2026 Date: 06-11-2026

Copy to: -

1. PS to VC for kind information of the Hon'ble Vice-Chancellor
2. PS to Registrar for kind information of the Registrar
3. PS to Finance Officer for kind information of the Finance Officer
4. Director, Computer Centre for information & with a request to upload the aforesaid notice in university website
5. Notice Board.
6. File.

ASSAM UNIVERSITY: SILCHAR

E-TENDER

Name of Work: Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.

Estimated Amount: Rs. 64, 441/-

Certified that this technical tender document contains (31) pages including the cover page.

Tender issued to: ----------

Date of issue: ----------

Signature of issuing Officer of the University

ASSAM UNIVERSITY: SILCHAR

(A Central University Constituted under Act. XXIII of 1989)

TENDER DOCUMENT

Name of Work:Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.

- Application/Form Fee :Rs. 500/-
- Estimated Amount : Rs. 64, 441/-
- Time of Completion : 7 Days
- Earnest Money :Rs. 1,289/-
- Last date of submission (LDS) online of tender :13-11-2026up to 11.00A.M.
- Date and Time of online Technical Bid Opening :16-11-2026to 11.00 A.M.
- Date and Time of online Price Bid Opening To be announced after completion of technical bid evaluation.

CHECK LIST OF DOCUMENTS

Following Self-attested Certificates along with self-attested copy of tender document must be scanned and uploaded:

Note: The Technical Bid shall be instantly rejected, if the following documents are not scanned, uploaded online and submitted offline.

S. No.	Descriptions	Submitted (Yes / No)	Remarks
1	Valid registration certificate of Central Govt./ State Govt./MES [Proforma 2(a)]		
2	Experience certificate: Experience related to similar nature of works during the last seven years with the record of completion [Proforma 3(a)]		
3	Bank solvency from nationalized/ scheduled Bank within one year from date of publication of NIT as per Prescribed [Proforma-2(b)] (Ref Annexure A) [At least 40% of the Estimated Cost has to be mentioned in the certificate]		
4	Ongoing works statement [Proforma 3(b)]		
5	PAN CARD		
6	GST Registration Certificate (including Annexure – A & B) with GSTR3B return latest deposit payment challan copy (last 3 months prior to the tender publication date)		
7	EPF & ESIC registration certificate with latest deposit challan copy **(Payment of wage month must be within two months from last date of submission of bid)**		
8	Self-attested copy of tender document		
9	Certificate and undertaking from the Engineer employed		
10	Income Tax Return of last financial year		
11	EMD		
12	Tender Fee		

Note:

a. The Bidders are required to submit the print copy of the above uploaded documents duly self-certified along with the proof towards payment of tender document cost and EMD submitted.

b. Works completion Certificate should be issued by officer not below the rank of Executive Engineer or equivalent/ Head of any Institution. Work order shall not be considered as proof for works completion

Signature of Agency / Contractor

ASSAM UNIVERSITY: SILCHAR

(A Central University Constituted under Act. XXIII of 1989)

Name of Work:Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.

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TENDER CONDITIONS

1. The Tenderer shall quote his rate as per NIT & the Terms and Conditions enclosed in the Tender document.
2. Tender Documents can be downloaded from www.aus.ac.in. or https://eprocure.gov.in/eprocure/app Mandatory Tender application/Form fee of **Rs. 500/-** in the form of demand draft drawn (DD) in favor of Assam University, Silchar, payable at Silchar from a scheduled /nationalized bank only, / Cash Counter Assam University Silchar failing which the tender will not be accepted.
3. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the University and local conditions and other factors having bearing on the execution of the work.
4. **The Earnest Money Deposit (EMD) of Rs. 1,289/-** mentioned above is absolutely mandatory. EMD may be submitted in the form of **Bank Draft/ FDR / Demand Draft (DD) /Call Deposit drawn in favor of the Assam University, Silchar** from a scheduled /nationalized bank only, failing which the tender will not be accepted. Soft copy of such EMD be uploaded while submitting the tender and hard copy of the EMD has to be submitted to Engineering Section, AUS on or before the Day of tender opening.
5. **Tender fee And EMD Fee should not be earlier than three months of the published date of NIT, and also released EMD will not be accepted otherwise Bid will be rejected.**
6. **Mode of Submission (Offline) of tender Document at Engineering Section, Assam University Silchar within 03.00 PM (13-11-2026):**

    a. Tender fee And EMD Fee to be sealed in Envelop No-1

    b. Envelop No-2 should contain following documents: -

        i. Self-attested registration certificate,

        ii. Self-attested PAN Card,

        iii. Self-attested GST Registration, copy of latest payment challan,

iv. Self-attested EPF & ESIC registration, copy of latest challan,
v. Self-attested work experience certificate for similar nature of work,
vi. Self-attested Engineer Certificate & Undertaking
vii. Self-attested bank solvency certificate.
viii. Self-attested copy of tender document.
ix. Self-attested copy of Income Tax Return of last financial year.

NB: - Technical Bid documents And Tender Document must be uploading scan copy in pdf format only otherwise tenderer will be rejected.

c. Envelop No-1 & 2 to be inserted in a single Envelop No-3 properly sealed with wax and super scribing Name of Work, Closing Date & Name of Agency/Contractor on the cover of the Envelop No-3.

NB: - If any Bidder is found to submit any misleading information regarding their credentials, during or afterwards, of tendering procedure and execution of work, then disciplinary action will be taken against those bidders as per GOI rules.

7. Tenders should be valid for 90 days from the date of opening of the tenders and may have to be extended further if considered necessary by the University. No reasons will be assigned for extension and no withdrawal shall be allowed. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, which-ever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the University, then the University shall, without prejudice to any other right or remedy, be at liberty to forfeit the said Earnest Money Deposit.
8. The time allowed for completing the work will be **7 Days** from the issue of work order. The contractor must complete the work as per the work order within the stipulated time period without fail and shall submit the Final Bill immediately without any delay. If the contractor fails to complete the works strictly within the stipulated time Assam University may not be in a position to make payment after fund validity is over and further payment shall be made as per availability of fund of from the concerned Ministry /UGC/any other funding agency.
9. No Telex/ Tele fax/ Telegram/ E-mail of the Techno-Commercial and Price bids will be accepted. The University is not responsible for Postal/ Courier delays. The parties have to ensure the receipt of bids well in time.

10. No work shall be done on Saturdays, Sundays and notified Public Holidays without the prior permission obtain in writing of the Engineer-in-Charge. Suitable action or proceedings to any such persons or which may with the consent of the contractor be paid to compromise any claim by any such person.
11. If the date of tender submission and opening happens to be unforeseen holiday, the same will be postponed to the next working day without any further intimation.
12. The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received without assigning of any reason thereof. All tenders in which any of the prescribed condition is not fulfilled or any condition put forth by the tenderer, shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tender submitted by the contractors who resort to canvassing will be summarily rejected.
14. The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons.
15. This Notice Inviting Tender shall form a part of the contract document.
16. The successful tenderer/ contractor, on acceptance of his tender by the University, shall within 15 days from the stipulated date of start of the work sign the contract agreement in standard form consisting of the notice inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
17. No materials will be supplied by the University.
18. In case of delay in completion of the work within the stipulated time due to reasons attributable to the contractor, Standard Liquidated Damage @ 1% of the final bill value shall be recovered for each day of delay from the final bill or the part there of subject to a maximum of 10%.
19. The contractor shall obtain a valid license under the contract labour (R&A) Act, 1970, and the contract labour central rules 1971, during the commencement of the work, and continue to have a valid license until the completion of the work. The contractor shall also abide by the provisions of the Child Labour (Prohibition and Regulation) Act, 1986 and other labour laws. Any failure to fulfill this requirement shall attract the penal provisions of this contract arising out of the resultant no execution of the work. No labour below the age of fourteen years shall be employed on the work.
20. **A Diploma with minimum five years' experience in the required field / Graduate Engineer must be engaged by the contractor** for all Civil works of value greater than or equal to 5.00 Lakhs. The Degree/Diploma certificate duly signed by Engineer mentioning full name and date, the signature date should be within two months from last date of submission of bid and without any overwriting. The Engineers undertaking as per prescribed format at Annexure B should be accompanied by Engineers PAN Card/Driving License/Equivalent Document Issued by GOI for signature verification. The Site Engineer engaged must be familiar with all the works specified in the contract & must be acquainted with CPWD specification The engagement of engineer is not mandatory for Contractor possessing equivalent technical qualification in the required field. During execution of the site works if site supervisor Engineer with adequate knowledge and qualification is not found, the contractor shall be

liable for penalty payment @ 1% of the tender accepted value for each day of such noncompliance on record. Subject to a maximum of 10% of tender acceptance value. The successful bidder shall be required to maintain site order book at each site as per CPWD format. The site order book for the concerned works and the labour acquaintance records must be submitted along with each RA Bill accounts /first & final bill claims by the contractor.

21. The bidder shall be required to sign all the hardcopy of the bid documents with full signature with date & seal and mandatorily upload the same documents on the CPPP for verification. The bid should be accompanied by bidders PAN card/Driving License/Equivalent document issued by GOI for signature verification.
22. All the bidders shall remain present personal or through representatives during the process of opening of tender bid as mentioned in the NIT. If any bidder does not remain present personally or through representatives then he/she shall not raise any objection latter on regarding the tender process. If any objection raised after completion of tender process the same shall not be entertained and legally viable.
23. The work experience certificate/credential must be of similar nature unless otherwise specifically mentioned in the NIT. Ambiguous Work experience credential where the nature and value of relevant/similar nature of works cannot be ascertained may lead the technical disqualification of the bid.
24. The contractor should have experience of successfully completing similar nature of government work either (i) single work which has 80% of estimated value, or (ii) at least two works each of 60% of estimated value, or (iii) at least three works each of 40% of estimated value, put to tender with some Central Government Department/ State Government Department/ Central Autonomous Body/ Central Public Sector undertaking. The work order as well as completion certificate (original/ self-attested copy) for similar nature of works should be attached failing which the bid will not be considered.
25. EPF & ESIC registration is mandatory which is to be submitted along with the latest challan receipt (for a month falling within past two months prior to the tender publication date) during submission of tender document (not less than the minimum value).
26. During Opening of tender only representative duly authorized by the agency / contractor will be allowed to be present.
27. All relevant documents submitted with the tender should be self-attested (by the agency/ contractor) and on demand original copy must be produced failing which tender will not be considered.
28. Authenticity of signatory (contractor) of tender document will be verified before finalization of tender document.
29. Tax at higher of prescribed rate or 20% will be deducted on all transactions liable to TDS, where the permanent Account Number (PAN) of the deductee is not available.
30. In case of any dispute, it would be referred to a sole Arbitrator to be appointed by the University authority. The decision of the sole Arbitrator will be final and binding to both the parties.
31. 05% security money will be retained by the University from the bill value which shall be released after 01(one) year of satisfactory completion of work along with 05% of Performance Guarantee.
32. EMD of unsuccessful bidder shall be released within 02 (two) months after issue of work order to the successful bidders.

33. If the work is found not as per specification or abandoned by the executing contractor/agency, same will be cancelled and remaining work will be done through other contractor/agency at their cost & risk.
34. Detailed computerized measurement entry in the measurement sheet (location wise) has to be made by the contractor and to be submitted to Engineering Section (AUS) for joint verification by the University Engineers and the Contractor. The joint verification has to be arranged by the Contractor.
35. Before procuring any major items like cement/ steel/ tiles/ coarse & fine sand/ stone aggregate etc., the Contractor must take prior permission/ submit test report as per the direction of engineering section.
36. The Contractor has to arrange water supply at his own cost for his site office as well as for all construction works to be executed by him. As the University has acute water crisis problem, so University will not be able to supply water.
37. Standard Bank solvency certificate is to be issued by any schedule/ nationalized bank which is to be enclosed by the Contractor in the Technical Bid, failing which the Bid will be rejected.
38. Arbitration: In case of dispute or difference between the parties in the contract or its execution thereof, the same will be sorted out amicably, mutually. In the event that an amicable settlement cannot be reached, any dispute arising out of or relating to this Agreement shall be settled by a sole Arbitrator appointed by mutual agreement, the place of Arbitration shall be Assam University Silchar and in case of failure to settle the matter through arbitration the provisions of Arbitration and Conciliation Act, 1996 will be applicable and subject to jurisdiction of civil court of Silchar at the request of either party. This Agreement shall be guided by relevant applicable Laws of land.
39. At any time prior to the deadline for submission of bids, the University may, if necessary, modify the tender document by a written amendment. All prospective Tenders will be notified of the amendment which will be binding to all the bidders. The amendments will be notified on the websites, https://eprocure.gov.in/eprocure/app or www.aus.ac.in.
40. The bidders are advised to get themselves registered on the e-Procurement portal at least a week before the scheduled date and time of bid submission. This will help the new bidders/vendors to get familiar with the e-Procurement portal. The bidders must arrange computers/laptop, high speed internet and other equipment etc. required for bid submission. For more details visit https://eprocure.gov.in/eprocure/app
41. Those bidders who accept the above terms and conditions, may submit their tender along with all relevant documents and a copy of above terms and conditions of the tender duly signed.
42. The bidders are directed to complete the works strictly withing the stipulated time, failing which Assam University may not be in a position to make payment after the fund validity is over.

43. **Fraud Warning Disclaimer:**

Please be aware that certain individuals might approach bidders, by falsely presenting themselves as university employees, affiliates agents or representatives. Under this false pretense, they might try to gain access to your personal information or to acquire money or other valuables from you by offering fictitious opportunities related to the bid or by claiming that they are contacting on behalf of university authority. These claims and offers are fraudulent and invalid and bidders are strongly advised to exercise great caution when they receive such an offer related to bid or notice. Be very mindful of such scams as university shall not be responsible for, and expressly disclaims all liabilities for damages of any kind arising out of the use of, NIT reference, bid details or any information contained on the University website or CPPP website. For any clarification related to published bids on CPPP and AUS website bidders are advised to visit Engineering section of the University.

Sd/-

Executive Engineer (Civil) i/c

SECTION – II: PROFORMA FOR SUBMISSION OF TENDER

To,
Executive Engineer (Civil) i/c
Assam University, Silchar – 788 011

Subject:Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.

Sir,

Having carefully examined and read the Notice Inviting e-Tender, Tender documents and all other documents attached regarding **Tender No**.**AU/PS/Repairing/UCF/2026**dated**____……I**/We hereby tender for the execution of the work specified for Assam University, Silchar in the documents as per the conditions mentioned therein.
I/We enclose herewith Earnest Money Deposit of **Rs. 1,289/-** in the form ……. From……(name of bank) in favour of Assam University, Silchar.

I/We certify that we have carefully read each and every condition and technical specifications given in this Tender Documents and understood the same, and I/ We conform our acceptance of the same.
I/We agree to abide by this tender initially for a period of **90 days** from the last day fixed for opening of Tender by the University and it shall remain binding on me/us and order may be accepted at any time before the expiry of that period.

I/We hereby undertake not to withdraw from this Tender, during this period of **90 days**. However, if I/ We withdraw it, the University shall have right to invoke the Earnest Money without reference to me/us. Should this Tender be accepted by the University I/we hereby agree to abide by and fulfill all terms and conditions of Tender Documents and in default thereof.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/ confidential documents and shall not communicate information derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the University.

Signature of tenderer: ----------

SECTION – III: GENERAL RULES AND DIRECTIONS

SUBMISSION OF TENDER

a) The General Conditions of Contract for Central PWD /APWD Works shall be the guiding principles for this work. Tenderer are advised to procure the same and familiarize themselves with the provisions of the above-mentioned Conditions of Contract.
b) The University reserves the right to alter, modify any Tender Conditions, technical specifications etc., before tender opening and may seek fresh quotation depending upon necessity, and may even withdraw/ cancel the tender, without assigning any reason.
c) All amendments/ revisions to tender documents issued by the University, if any, must be signed and submitted along with the tender. The tenderer is advised to submit the tender based strictly on the terms and conditions and specifications contained in the tender documents, and not to stipulate any deviations.
d) Tenders shall be prepared and submitted in soft copies of their bids electronically on the e-bid Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal https://eprocure.gov.in/eprocure/app, prepare their bids in accordance with the requirements and submitting their bids online on the e- Procurement Portal.
e) Insertion, postscript, addition and alteration are allowed till before the time of the closing of tender. In the event of the tender being submitted by a firm, any of the partners may upload and submit the tender.

TENDERER TO INFORM HIMSELF FULLY

The tenderer is required to carefully examine the technical specifications and other details relating to the work given in the Tender documents and fully inform himself as to all conditions and matters that may affect the work or the cost thereof. The tenderer shall be deemed to have independently obtained all necessary information for the purpose of submitting the tender and his tender as accepted shall be deemed to have taken into account all contingencies as may arise due to such information or lack of the same.

PARTICULARS OF TENDER:

Validity of tender: Tender shall remain valid for acceptance for a period of not less than **90 days**.

CLARIFICATIONS

The Tender Document issued is complete in all respect and no further clarifications are elaborated. However, in so far Technical Clarifications if any are concerned even though not binding on university can be ascertained from the University.

QUOTATION OF PRICE / RATES

This being item rate tender, the tenderer shall state at what rate he will be willing to undertake the work. Rate should be quoted **in Item Rate Basis**.

COMPLETION TIME

The completion time is the essence of the contract. The Tenderer shall complete the work within the period indicated in the Notice Inviting e-Tender.

TRANSFER OF TENDER DOCUMENTS/ TENDERS

Transfer of tender documents purchased by one tenderer to another is not permissible. Similarly transfer of tenders submitted by one tenderer to another is not permissible under any circumstances. The alteration of essence of tender once submitted is also not permissible.

LANGUAGE

The Tender shall be submitted in English language only.

EARNEST MONEY DEPOSIT

1. The tender must be accompanied by the Earnest Money Deposit pledged in favour of **Assam University, Silchar**, in the form of Demand Draft / FDR/Call Deposit as indicated in the Notice Inviting Tender. If the tenderer after submitting online his tender release from his offer or modify the Terms and Conditions thereof in a manner not acceptable to the University, the Earnest Money will be forfeited. Tenders not accompanied by the earnest money deposit will not be considered and will be summarily rejected.

2. On non-acceptance of tender, but in any case, not earlier than the expiry date of the period for which the tender is kept open, the Earnest Money shall be discharged.

3. Should the Tender in question be withdrawn or cancelled by the University, which the University shall have the right to do at any time, Earnest Money will be discharged.

4. Should the successful tenderer fail or refuse to duly sign the contract within the period fixed by the University or fail/refuse to commence the work within the stipulated time, the Earnest Money shall be forfeited without prejudice to his being liable for any further loss or damage incurred in consequence by the University.

NO CLAIM FOR COMPENSATION FOR SUBMISSION OF TENDER

The Tenderer whose tender is not accepted shall not be entitled to claim any costs, charges and expenses of any incidental to or incurred by him thorough or in connection with his submission of tender, even though the University may modify/ withdraw the Tender.

LOWEST TENDER NOT NECESSARILY TO BE ACCEPTED

The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons.

TENDER EVALUATION

The Tenders received and accepted will be evaluated to ascertain the best and lowest workable tender in the interest of the University, for the complete work covered under the technical specifications and documents.

SECTION – **IV: TERMS AND CONDITIONS GOVERNING THE TENDER AND EXECUTION OF CONTRACT THEREOF**

1. DEFINITIONS

A. Unless otherwise required by the subject or context the terms herein below shall have the following meanings.

a) The **Contract** means the documents forming the tender and acceptance thereof and the formal agreement executed between the competent authority on behalf of Assam University and the Contractor, together with the documents referred to therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Registrar, Assam University and all the these documents taken together, shall be deemed to form one contract and shall be complementary to one another.

b) **Client** means Assam University acting through the Registrar, Assam University, Silchar.

c) The **Contractor** shall mean the individual, firm or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or company, or the successors of such firm or company and the permitted assigns of such individual, firm or company.

d) The expression **works** or **work** shall, unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional.

e) The **site** shall mean the land/ or other places, on, into or through which work is to be executed under the contract or any adjacent land, path or street which may be allotted or used for the purpose of carrying out the contract.

f) **Tender Value** means the value of the entire work as stipulated in the letter of award.

g) Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.

h) As stated in Section III, Clause 1.1, the General Conditions of Contract for Central PWD Works shall be the guiding principles for this tender. The Clauses of Contract mentioned therein shall also be applicable herein and only those Clauses that need addition, emphasis and modification in context of this tender are enumerated below. Contractors are once again advised to familiarize themselves with the General Conditions of Contract for Central PWD Works.

2. SIGNING OF CONTRACT AGREEMENT

a) On the tender being accepted by the Client, a formal contract may be signed
b) and executed by and between the Client and the successful tenderer within a
c) time to be fixed by the Client, which shall anyhow be within 15 days from the stipulated date of start of the work.

d) The contractor shall be furnished, free of cost one certified copy of the contract documents except standard specifications, Schedule of Rates and such other printed and published documents, together with all drawings as may be forming part of the tender papers. None of these documents shall be used for any purpose other than that of this contract.

3. SCOPE OF WORK

a) The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labour, materials, tools, plants, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Schedule of Quantities shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and all other labours necessary in and for the full and entire execution and completion of eh work as a aforesaid in accordance with food practice and recognized principles.

b) The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in price bid which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works.

4. DISCREPANCIES AND ADJUSTMENT OF ERRORS

i. The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale, drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions.

ii. If there are varying or conflicting provisions made in any one document forming part of the contract, the Registrar, Assam University shall be the deciding authority with regard to the intention/ interpretation of the document and his decision shall be final and binding on the contractor.

iii. Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contracts.

5. TERMS OF PAYMENT

Subject to any deduction, which the client may be entitled to make under the Contract, all payments to contactor for the work will be made on completion of the work as per approved specifications through digital mode by direct credit to the bank account of the contractor on satisfactory completion report and signing of the computerized Measurement Book & bill by Site (i/c) of the proposed work and Executive Engineer (Civil) i/c without which payment will not be released. The Computerized measurement sheet must be submitted by the concerned contractor of the work for verification by the site i/c and Executive Engineer (Civil) i/c before finalization of payment of bill. Along with submission of bill in computerized measurement sheet, the bidder should submit labour acquaintance sheet.

42. SECURITY DEPOSIT & PERFORMANCE GUARANTEE

05% security money will be retained by the University from the bill value which shall be released after 01(one) year of satisfactory completion of work along with 05% of Performance Guarantee.

7. RELEASE OF SECURITY DEPOSIT

Release of the 05% security deposit and 05% performance guarantee will be made as per terms & conditions mentioned at Sl No. 6.

42. SUB CONTRACTING OF THE WORK

The Contractor is not permitted to assign or transfer his/ their obligation or benefit under the contract either in full or in part to other individuals/ firms / agencies. However, under extreme circumstances where sub-contracting of part of the work is unavoidable, prior written permission of Client shall be taken by the Contractor.

ANNEXURE – I

CHECKLIST

1. **Proforma of details of Contractor's Registration – 2(a)**

2. **Proforma of Bank Solvency Certificate (Ref Annexure A)**

3. **Proforma of Similar works executed during the last 7 years – 3(a)**

4. **Proforma of list of on-going works – 3 (b)**

PROFORMA – 2 (a)

DETAILS OF CONTRACTOR'S REGISTRATION

1. Name of the agency / Contractor :

2. Name of the department issued :

Contractor's registration

3. Registration No. :

4. Class of registration :

5. Category of registration :

6. Tender limit :

7. Validity period :

Copy of Registration certificate to be enclosed Signature of agency / contractor

Annexure A

BANK SOLVENCY CERTIFICATE

To Date

Executive Engineer (Civil) i/c
Assam University Silchar
Pin-788011

This is to state that to the best of our knowledge and information M/s.---------- ---------- ----------,is a customer of our bank, is respectable and can be treated as good for a sum of up to Rs, ---------- Lakhs/Crores.

It is clarified that this information is furnished without any risk and responsibility on our part in any respect, whatsoever more particularly either as guarantor or otherwise. This certificate is issued at the specific request of the customer.

This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

Signature of Branch Manager

Date

Seal

Note:

- Bank Solvency certificate for works with estimated cost below 10 lakhs:
  - **a)** Standard Bank solvency certificate Original/duplicate valid during the current financial year.
  - **b)** Bank solvency certificate should be on letter head of the Bank, sealed in cover addressed to tendering authority.
- Bank Solvency certificate for works with estimated cost above 10 lakhs:
  - a) Bank solvency certificate in original to submitted with each tender with estimated cost 10 lakhs and above.
  - b) Bank Solvency Certificate should include name of the work.
  - c) Bank solvency certificate should be on letter head of the Bank, sealed in cover addressed to tendering authority.
- In case of partnership firm, certificate to include all partners as recorded with the Bank.

Signature of agency/contractor

PROFORMA-3 (a)

EXPERIENCE

3. (a) CIVIL WORKS:

List of similar works executed during preceding 7 years

Sl. No.	Name of work with brief particular thereof	Date of commencement	Date of completion as per work order	Actual date of completion	Contract Amount (Rs.)	Name of client, contact with his complete address phone No.

Add extra sheet if required.

Signature of the Company/Contractor

Seal of the company / Contractor with Date:

NOTE: Original or self-attested copies of work order & completion certificates from clients shall be attached.

PROFORMA-3 (b)

EXPERIENCE

42. (b) LIST OF ONGOING WORKS:

Sl. No.	Name of work with brief particular thereof	Date of commencement	Date of completion as per work order	Contract Amount (Rs.)	Name of client, contact with his complete address phone No.

Add extra sheet if required.

Signature of the Company/Contractor

Seal of the company / contractor

Date:

NOTE: Original or self-attested copies of work order from clients shall be attached.

Annexure B

Undertaking of Site Supervisor Engineer

To
Executive Engineer (Civil) i/c
Assam University Silchar
Pin-788011

Self-Attested Photo of Site Engineer

Ref:

Name of Work: **Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.**

NIT No: **AU/PS/Repairing/UCF/2026**

I_____ hereby certify that I possess a Civil Degree/Diploma certificate to act as a Site Supervisor Engineer. I also certify that I am appointed as the Site Engineer under the firm/Contractor_____ to supervise the Civil works at site. I am fully conversant of my duties and responsibilities under the applicable Civil Safety Regulation /Bye-laws/Electricity Acts/Technical specification as applicable and assure that I shall fulfil them in all respect.

I also certify that; I am not employed in any Government/Semi Government/Private organization as an Engineer or staff.

It is also certified that I shall be present at site during the execution of the works to take regular technical instruction from the department Engineers as required. And I shall be responsible for any technical fault at site during execution of works and any noncompliance of site orders by concerned Engineer may result to my future disqualification to works as site supervisor for Civil works at Assam University as deemed fit by appropriate authority.

I also certify that the information given therein is factually correct to the best of my knowledge and understanding.

Signature of the Contractor with date and seal.

……

Full Name in Block letters:
……

Address: ……

……..

Signature of the Site Engineer with date.

……

Full Name in Block letters:
…….

Address: ……

……..

SECTION –V: SPECIAL INSTRUCTION FOR ONLINE BID SUBMISSION

Special Instructions for Online Bid Submission.

The bidders are required to submit soft copies of their bids electronically on the e-bid Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal https://eprocure.gov.in/eprocure/app, prepare their bids in accordance with the requirements and submitting their bids online on the e- Procurement Portal.

REGISTRATION

1. Bidders are required to enrol on the e-Procurement Portal (https://eprocure.gov.in/eprocure/app) by clicking on the link "Online bidder Registration" on the e-bid Portal.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.
8. **For any Query contact to Mr. Anil Kumar –07903810198.**

SEARCHING FOR BIDDING DOCUMENTS

There is various search options built in the e-bid Portal, to facilitate bidders to search active bids by several parameters. These parameters could include Bid ID, Item/work id, Last date of submission, etc.

PREPARATION OF BIDS

1. Bidder should take into account any addendum and corrigendum published on the bid document before submitting their bids.
2. Please go through the bid advertisement and the bid document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid

documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the bid document / schedule and generally, they can be in PDF format. Bid Original documents may be scanned with 100 dpi with Colored option which helps in reducing size of the scanned document.

SUBMISSION OF BIDS

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the bidding document.
3. ***Bidders** are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the bid document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
4. The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener public keys. Overall, the uploaded bid documents become readable only after the bid opening by the authorized bid openers.
6. The uploaded bid documents become readable only after the bid opening by the authorized bid openers.

7. Upon the successful and timely submission of bid click "Complete "(i.e., after Clicking "Submit" in the portal), the portal will give a successful Bid submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
8. The bid summary has to be printed and kept as an acknowledgement of bid submission.

21. PRICE SCHEDULE:

c) PRICE fills online only.

d) The rate of items shall be filled online only. Scanned copy of this document is not to be attached along with other enclosures.

Note:- Site Compatibility

a) Browser used	**undefined**
6. Full version	**119**
7. Your OS	**Windows Latest Version**
8. Cookies Enabled	**Yes**
9. Your Screen Resolution	**1536 x 864**
10. Java Enabled	**No**

Note: The portal is compatible for the following browser version

Firefox	**42 to 49**
Firefox ESR	**52**
Edge	**Kindly follow the Configuration instructions given in the download section at eprocurement website https://eprocure.gov.in/eprocure/app .**
Microsoft Office	**Microsoft Office Latest Version**

You are using a web browser not supported by this website.
This means that some functionality may not work as intended.

The Browser is not Java enabled. Please enable Java
For Best results the Screen resolution should be set to 1024 x 768

Price Bid

Name of Work: Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.

Estimated Amount: Rs. 64, 441/-

Item Rate BoQ						
Tender Inviting Authority: Assam University Silchar.						
Name of Work: Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.						
Contract No: AU/PS/Repairing/UCF/2026						
Name of the Bidder/ Bidding Firm / Company :						
PRICE SCHEDULE (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)						
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	**TEXT #**

Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT In Rs	**TOTAL AMOUNT In Words**
1	2	4	5	13	53	**55**
1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass/ stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately):					**Zero Only**
1.01	For fixed portion					
1.02	Powder coated aluminium (minimum thickness of powder coating 50 micron)	28.1	kg		0.00	**INR Zero Only**

2	Providing & fixing glass panes with putty and glazing clips in steel doors, windows, clerestory windows all complete with :					
2.01	4.0 mm thick glass panes.	14.2	sqm		0.00	**INR Zero Only**
3	Providing and fixing 12mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS:12823 Grade 1 Type Il, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.					
3.1	Pre-laminated particle board with decorative lamination on one side and balancing lamination on other side.	28.8	sqm		0.00	**INR Zero Only**
Total in Figures					0.00	**INR Zero Only**
Quoted Rate in Words		INR Zero Only				

Digitally signed by DEBANON DEY PURKAYASTHA
Date: 2026.11.06 13:56:19 IST
Location: eProcure-EPROC

Government eProcurement System

eProcurement System Government of India

Tender Details

Date : 06-Nov-2026 02:15 PM

Print

Basic Details

Organisation Chain	Assam University Silchar		
Tender Reference Number	AU/PS/Repairing/UCF/2026		
Tender ID	2026_AUS_933479_1	**Withdrawal Allowed**	Yes
Tender Type	Open Tender	**Form of contract**	Works
Tender Category	Works	**No. of Covers**	2
General Technical Evaluation Allowed	No	**ItemWise Technical Evaluation Allowed**	No
Payment Mode	Offline	**Is Multi Currency Allowed For BOQ**	No
Is Multi Currency Allowed For Fee	No	**Allow Two Stage Bidding**	No

Payment Instruments

Offline

S.No	Instrument Type
1	Demand Draft
2	FDR

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	SCAN COPY OF TENDER FEE, EMD AND SEAL AND SIGNED TECHNICAL BID DOCUMENTS AS PER NIT
		.pdf	SCAN COPY OF SEAL AND SIGNED NIT
2	Finance	.xls	BOQ

Tender Fee Details, [Total Fee in ₹ * - 500]

Tender Fee in ₹	500		
Fee Payable To	Assam University Silchar	**Fee Payable At**	Assam University Silchar
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	1,289	**EMD Exemption Allowed**	No
EMD Fee Type	fixed	**EMD Percentage**	NA
EMD Payable To	Assam University Silchar	**EMD Payable At**	Assam University Silchar

Work /Item(s)

Title	Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.				
Work Description	Providing and Fixing Aluminium partition along with door (1no.) at Department of Pharmaceutical Sciences at Assam University, Silchar, Assam.				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	64,441	**Product Category**	Civil Works	**Sub category**	NA
Contract Type	Tender	**Bid Validity(Days)**	90	**Period Of Work(Days)**	7
Location	ASSAM UNIVERSITY SILCHAR	**Pincode**	788011	**Pre Bid Meeting Place**	NA
Pre Bid Meeting Address	NA	**Pre Bid Meeting Date**	NA	**Bid Opening Place**	ENGINEERING SECTION, ASSAM UNIVERSITY SILCHAR
Should Allow NDA Tender	No	**Allow Preferential Bidder**	No		

Tenderer Class	As per Tender Document

Critical Dates

Publish Date	06-Nov-2026 02:10 PM	**Bid Opening Date**	16-Nov-2026 11:00 AM
Document Download / Sale Start Date	06-Nov-2026 02:15 PM	**Document Download / Sale End Date**	13-Nov-2026 11:00 AM
Clarification Start Date	NA	**Clarification End Date**	NA
Bid Submission Start Date	06-Nov-2026 02:30 PM	**Bid Submission End Date**	13-Nov-2026 11:00 AM

Tender Documents

NIT Document

S.No	Document Name	Description	Document Size (in KB)
1	Tendernotice_1.pdf	NIT	484.81

Work Item Documents

S.No	Document Type	Document Name	Description	Document Size (in KB)
1	BOQ	BOQ_980953.xls	BOQ	399.00

Tender Inviting Authority

Name	EXECUTIVE ENGINEER CIVIL I/C
Address	ENGINEERING SECTION, ASSAM UNIVERSITY SILCHAR